



RENTAL PRE-APPLICATION

(208) 459-2232

Accessible unit needed:

Yes **No**

Fee Notice

You are about to fill out a “pre-application” for housing with the Caldwell Housing Authority (CHA). The “pre-application” process allows CHA to pre-screen applications. The application fee is \$20.00 for every adult household member. Your application will not be considered unless the application fee is paid in full. Are you willing to pay the application fee? **Yes** **No**

Waiting List Notice

Once the application has been completed, you will be placed on a waiting list in priority order according to the occupancy policy. Are willing to be placed on a waiting list?

Yes **No**

Disqualifications

CHA uses a third-party vendor to help screen applicants. Some applicants with certain criminal backgrounds may be disqualified. Felonies within the last seven (7) years, recent drug-related charges, poor rental history, inadequate income or credit may disqualify some applicants. Do you authorize CHA to conduct the necessary background check? **Yes** **No** (**If you select NO your application will not be considered**)

Veterans Status

CHA provides housing preferences to Veterans who meet the eligibility criteria. Is the applicant or a co-applicant a Veteran of the U.S. Armed Forces? **Yes** **No**

Workforce Preference

CHA provides housing preferences to applicants who work in the greater Caldwell area and who meet the eligibility criteria. Applicants who are employed by organizations or businesses with an 83605, 83606, and 83607 zip-code may qualify for the preference. What percentage of your household income comes from employers with the aforementioned zip-codes?

81-100%

50-80%

Less than 50%

Farmworker Status

Does any of your household income come from farm work or farm labor?

Yes **No**

APPLICANT INFORMATION

Date (mm/dd/yyyy): _____

Applicant Name (first, middle initial, last): _____

Gender: Male Female Date of Birth (mm/dd/yyyy): _____

Age: _____

I am a (check only one): Legal U.S. Citizen Legal Resident Alien

How many people will occupy this unit? _____

Applicant Cell Phone #: _____

Applicant Email Address: _____

CO-APPLICANT INFORMATION

Date (mm/dd/yyyy): _____

Applicant Name (first, middle initial, last): _____

Gender: Male Female Date of Birth (mm/dd/yyyy): _____

Age: _____

I am a (check only one): Legal U.S. Citizen Legal Resident Alien

How many people will occupy this unit? _____

Co-Applicant Cell Phone #: _____

Co-Applicant Email Address: _____

Current Address

Address: _____

Suite: _____

City _____ State _____ Zip _____

How long at this current address? _____

Current Living Situation: Own Rent Living with friend or relative Shelter

Do you have a previous address? If so...

Address: _____

Suite: _____

City _____ State _____ Zip _____

Landlord Name: _____ Landlord Phone #: _____

Household Composition

Number of Adults (18 years or older): _____

Number of Children (17 years or younger): _____

Total Occupants: _____

Household Annual Income:

\$9,200-\$16,064 \$16,065-\$24,949 \$24,950-\$35,948 \$35,949-\$76,673 \$76,673 or more

General Information

Emergency Contract Phone Number: _____

Will this be your Primary Residence? **Yes** **No**

Have you ever been evicted from rental housing? **Yes** **No**

Have you rented from the Caldwell Housing Authority before? **Yes** **No**

Do you have any relatives who rent with the Caldwell Housing Authority? **Yes** **No**

- If you have relatives renting from CHA, what is the apartment number? _____

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Do you have any relatives who work for the Caldwell Housing Authority? **Yes** **No**

Do you authorize the Caldwell Housing Authority to retrieve financial information from the Department of Labor for all household members 18 years of age or older? **Yes** **No**

Do you authorize the Caldwell Housing Authority to contact your previous landlord(s)?
Yes **No**

Do you authorize the Caldwell Housing Authority to conduct criminal background checks on all household members 18 years of age or older? **Yes** **No**

Do you authorize the Caldwell Housing Authority to retrieve credit-related information from the appropriate agencies for all household members 18 years of age or older? **Yes** **No**

- **All information provided on this application must be verified with additional information such as I.D. cards, Social Security Cards, pay stubs, tax returns, etc.. If you are eligible to rent from the Caldwell Housing Authority, a representative will call you and ask for the necessary information.**