

Caldwell Housing Authority
October 26, 2016 Regular Meeting Minutes
At Stewarts Bar and Grill

Board Members Present: Patricia Benedict, Estella Zamora, Arnoldo Hernandez, Marisela Pesina, and Jim Porter.

Staff Members Present: Mike Dittenber, MaryAnn Valenzuela, Ruben Buenrostro, and Rick Legg.

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:03 p.m.**

2. Introduction: Potential Board Member

Patricia again asked the Board deviate slightly from the schedule long enough to introduce Terry Harrel. Mr. Harrel applied to be on the Board and was at the meeting per the policy, and took a few minutes to introduce himself and share a little about his background. Mr. Harrel was thanked for his interest and was informed he would be notified when a decision was made.

3. Review of the September Minutes:

After reviewing the September meeting minutes, Arnoldo Hernandez made a motion to accept the minutes with corrections; seconded by Jim Porter, and unanimously approved by the Board at **12:23pm.**

4. Review of the August Financials:

Rick Legg, the Financial Officer, attested to the accuracy of the financial information for the record. After attesting to the accuracy, Rick gave a brief summary of income and expenses. Estella Zamora made a motion to accept the September financial report; seconded by Marisela Pesina; and unanimously approved by the Board at **12:24 p.m.**

5. Old Business:

Mike provided the Board an update on the Denver Street Development and the tax-deeded properties. There was also a small discussion on the progress of the Personnel Policy Committee. Following the update, there was another discussion about the 2017 meeting dates. Mike was asked to bring a calendar back before the Board to review.

6. New Business:

Mike spoke to the Board about a recent Fair Housing complaint received from the Seattle HUD office. Mike thought the best approach was to let the Seattle HUD Office engage in conciliatory negotiations with the complainant. CHA will await further word from HUD.

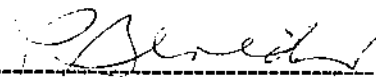
Estella asked Mike to schedule Sexual Harassment and Workplace Violence training sooner rather than later. Training would be appropriate timed with the completion of the policy manual.

7. Adjournment:

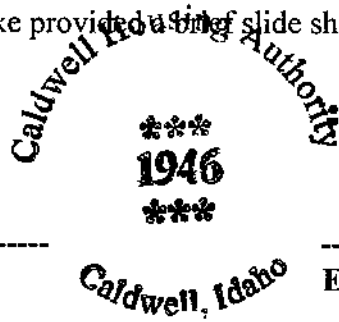
Meeting adjourned at **1:11 p.m.**


NOTE: Following the meeting, Mike provided a 50g slide show of recent CHA activities.

Certified:



President, Board of Directors





Executive Director