

**Caldwell Housing Authority  
March 25, 2016 Regular Meeting Minutes  
At Stewarts Bar and Grill**

**Board Members Present:** Patricia Benedict, Estella Zamora, Phares Book, Jim Porter, Marisela Pesina and Arnaldo Hernandez

**Staff Members Present:** Mike Dittenber, Cecilia Flores, and MaryAnn Valenzuela

**In Order of Business:**

**1. Roll call and call to order:**

Patricia Benedict called the meeting to order at **12:06 p.m.**

**2. Review of the Minutes:**

After reviewing the February Regular Meeting minutes and March 1<sup>st</sup> Special Meeting minutes, Marisela Pesina made the motion to accept the both minutes as corrected; seconded by Estella Zamora; and unanimously approved by the Board at **12:09 p.m.**

**3. Financial Report:**

Mike presented the Financial Report for the months of January and February, 2016. After reviewing the financials, Jim Porter made a motion to accept the January and February Financial Reports; seconded by Phares Book; and unanimously approved by the Board at **12:16 p.m.**

**4. Directors Report:**

Patricia asked the Board to review the Directors Report and if they had any concerns or discussion. There was some discussion about amending the occupancy policy; stating a Farmers Market for the summer; reevaluating the necessity for the SILD program in September. **12:33 p.m.**

**5. Old Business:**

Mike discussed the North End Property Purchase policy. There were some suggested changes before the Board would approve policy.


**6. Executive Session**

Estella made a motion to go into Executive Session to discuss a personnel issue; seconded by Arnaldo and approved by the Board at **1:20pm**. The Board exited Executive Session at **2:18pm**.

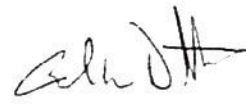
**Adjournment:**

Meeting adjourned at **2:20 p.m.**

Certified:

  
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President, Board of Directors



  
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Executive Director