

**Caldwell Housing Authority
June 24, 2016 Regular Meeting Minutes
At Stewarts Bar and Grill**

Board Members Present: Patricia Benedict, Estella Zamora, Arnoldo Hernandez, Marisela Pesina, and Chris Allgood

Staff Members Present: Mike Dittenber, MaryAnn Valenzuela, and Rick Legg

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:09 p.m.**

2. Review of the May Minutes:

After reviewing the May minutes, Arnoldo Hernandez made a motion to accept the minutes as presented, seconded by Estella Zamora; and unanimously approved by the Board at **12:10pm.**

3. Review of the May Financials:

Rick Legg, the interim Financial Officer, presented the monthly financials. After reviewing the financials, Marisela Pesina made a motion to accept the May Financial Report; seconded by Arnoldo Hernandez; and unanimously approved by the Board at **12:20 p.m.**

4. Director's Report

July meeting CANCELLED. The month of July is a busy month for the Housing Authority and the July meeting date falls on the weekend of the CHA company campout. Mike indicated he would call a special morning meeting if there was anything that needed Board approval. Although there was no vote, the members agree to cancel July's meeting.

Chris Allgood asked Mike to provide additional clarification to the URA Board regarding the request to use URA funding for downtown development. He indicated a couple people may have misunderstood the amount requested.

5. Old Business:

Mike provided the Board with a copy of the North End Property Development Policy. After reviewing the policy, Marisela Pesina made a motion to approve the policy; seconded by Arnoldo Hernandez and unanimously approved by the Board at **1:30pm.**

6. New Business

Mike provided the Board with a copy of the Smoke-Free Housing Policy. He explained CHA passed the original policy in 2007, but was asked by Southwest District Health to update the

policy to include electronic cigarettes. Arnoldo Hernandez made a motion to approve the smoke-free housing policy as amended; seconded by Marisela Pesina and unanimously approved by the Board at **1:35pm**.

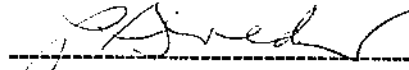
7. Executive Session:

Estella Zamor made a motion to enter executive session; seconded by Arnoldo Hernandez and the Board entered into executive session at **1:45pm**. Executive session ended at **2:55pm**.

8. Adjournment:

Meeting adjourned at **3:05 p.m.**

Certified:



President, Board of Directors





Executive Director