

Caldwell Housing Authority
September 27, 2019
At Stewarts Bar and Grill

Board Members Present: Arnolando Hernandez, Patricia Benedict, Adam Garcia, and Van Beechler. Estella joined the meeting at 12:40pm.

Board Members Absent: Sid Freeman and Jim Porter

Staff Members Present: Mike Dittenber, Marisela Pesina, Rick Legg, and Cecilia Flores

In Order of Business

1. Roll call and call to order:

Arnolando Hernandez called the meeting to order at **12:03 p.m.**

2. Agenda Approval

Adam Garcia made a motion to accept the agenda as presented, seconded by Patricia Benedict and approved by the Board at **12:04 p.m.**

3. Consent Agenda

Patricia Benedict made a motion to approve the August minutes (with corrections), seconded by Adam Garcia and approved by the Board at **12:05 p.m.**

4. RFQ

Mike spoke with the Board about publishing a Request for Qualifications (RFQ) to establish a list of qualified consultants to assist the housing authority with future developments. Adam Garcia made a motion to publish the RFQ, seconded by Patricia Benedict and approved by the Board at **12:20 p.m.**

5. Executive Director Salary

Mike asked the Board to consider a 3% increase to his salary. Patricia Benedict indicated her desire to see the budget prior to weighing in on salary adjustments. After some discussion, Van Beechler made a motion to increase the directors salary by 3%, seconded by Adam Garcia and approved by the Board at **12:26 p.m.**

6. Financial Report

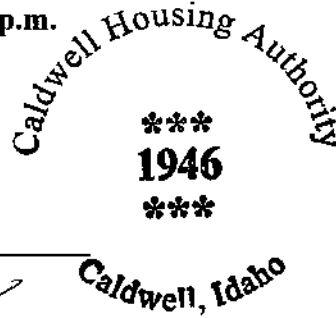
Rick provided the financial report for the month of August. He provided page-number references for all financial reports and explained income in relation to expenses. Van Beechler

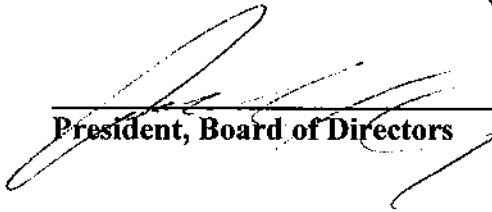
made a motion to approve the budget, seconded by Adam Garcia and approved by the Board at 12:53 p.m.

NOTE: Prior to the conclusion of the meeting, an employee of the housing authority asked to address the Board on a personnel matter. The Board deviated from the agenda and went into an Executive Session-type meeting.

7. Meeting adjourned at 1:40 p.m.

Certified:





President, Board of Directors



Executive Director