

**Caldwell Housing Authority**  
**March 17, 2014 Regular Meeting Minutes**  
**At Golden Palace**

**Board Members Present:** Patricia Benedict, Beronica Salazar, Jim Blacker, Phares Book, Sid Freeman and Estella Zamora

**Staff Members Present:** Mike Dittenber, Cheri Hess, and Ruben Buenrostro

**In Order of Business:**

**1. Roll call and call to order:**

Patricia Benedict called the meeting to order at **12:15 p.m.** Patricia amended the agenda to add an executive session at the end of the meeting.

**2. Review of the Minutes:**

After reviewing the February 2014 minutes, Estella Zamora made a motion to approve the minutes; seconded by Beronica Salazar and approved by the Board at **12:18 p.m.**

After reviewing the Special Meeting minutes for February 2014, Estella Zamora made a motion to approve the Special Meeting Minutes; seconded by Phares Book and approved by the Board at **12:20 p.m.**

**3. Treasurer Financial Report:**

Cheri presented the financial report to the board for the month of February. Cheri explained that rental assistance was not reflected in the report because of the expiring government contracts and the federal budget sequester. She explained that CHA was in good financial position without the scheduled rental assistance (RA) and did not need to borrow money from the reserve account.

Phares Book made the motion to approve the financial report; Seconded by Sid Freeman and approved by the Board at **12:40 p.m.**

**4. New Business**

Mike reported on the wastewater project and the progress of boring job (the job to bore under the Seabree canal). Mike explained that he asked for an extension on the federal EPS Consent Order. Mike showed a PowerPoint presentation that highlighted the construction progress and the Farmway Village dance team successes.

**5. Executive Session**

Patricia excused everyone except the "voting" Board Members and entered into an executive session at **1:22 p.m.** The Board came out of executive session at **1:45 p.m.** and there was no action subsequent to executive session.

**6. Adjournment:**

Meeting adjourned at 1:45 p.m.

**Certified:**

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**President, Board of Directors**

**Caldwell Housing Authority**

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**Caldwell, Idaho**

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**Executive Director**