

Caldwell Housing Authority
June 24, 2022
CHA Community Center and via ZOOM

Board Members Present: Arnolando Hernandez, Estella Zamora, Jim Porter, Adam Garcia, and Robert Acosta

Board Members Absent: Sid Freeman, Robert Acosta, and Brad Doty

Staff Members Present: Mike Dittenber, Teresa Sanchez, MaryAnn Valenzuela, Edwin Lara, Matilda Mchazime and Rosario Soto

Visitors: None

In Order of Business

1. Roll call and call to order:

Arnold called the meeting to order at **12:01 p.m.**

2. Agenda Approval

Mike notified the Board that an Executive Session needed to be added to the agenda to provide clarity to an item on the regular agenda, but it specifically related to an employee's performance. Estella Zamora made a motion to accept the meeting agenda as amended, as amended, seconded by Patricia Benedict, and approved by the Board at **12:05 p.m.**

3. Approval of the April 2022 Meeting Minutes

Estella Zamora made a motion to approve the April minutes, seconded by Jim Porter, and approved by the Board at **12:06 p.m.**

4. Financial Report

Rosario Soto provided the Board with a financial update indicating CHA had approximately \$1,000,000 in the bank less accruals. Estella Zamora made a motion to approve the financials, seconded by Adam Garcia, and approved by the Board at **1:10 p.m.**

5. Additional Staff Authorization

Mike spoke with the Board about the necessity to hire an additional person for the operations staff. After some discussion, the recommendation was made that CHA try to promote from within and hire someone with less experience to make our salary dollars go further. Adam Garcia made a motion adding one additional staff to the operations team, seconded by Jim Porter, and approved by the Board at **12:32 p.m.**

6. Authorize purchase of additional Equipment

This item was tabled until a more detailed list of equipment could be provided to the Board.

7. Executive Session

Estella Zamora made a motion to enter executive session, seconded by Adam Garcia and approved by the Board at **12:33 p.m.**

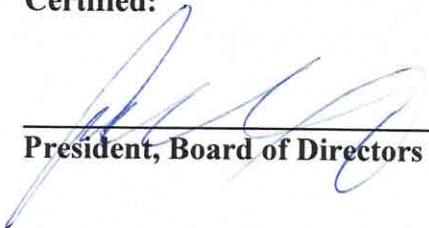
Adam Garcia made a motion to exit Executive Session, seconded by Jim Porter and approved by the **Board at 1:15 p.m.**

8. Authorize EAP Contract

Considering the discussion in Executive Session, the Board decided not to move forward with an EAP contract until additional information was presented to the Board

9. Adjourned at 1:21 p.m.

Certified:



President, Board of Directors





Executive Director