

**Caldwell Housing Authority**  
**June 25, 2021**  
**CHA Community Center and via ZOOM**

**Board Members Present:** Arnolito Hernandez, Adam Garcia, Estella Zamora, and Patricia Benedict

**Board Members Absent:** Sid Freeman, Jim Porter, and Jarom Wagoner

**Staff Members Present:** Mike Dittenber, Leticia Can Cax, MaryAnn Valenzuela, Edwin Lara, and Rosario Soto

**In Order of Business**

**1. Roll call and call to order:**

Arnold called the meeting to order at **12:04 p.m.** ,

**2. Introduction of new staff**

Mike introduced Rosario Soto as the new Financial Officer and Leticia Cancax as the new Housing Programs Specialist to the Board. He also re-introduced Edwin Lara who is our Occupancy Specialist and staff cook.

**3. Agenda Approval**

Patricia Benedict made a motion to approve the agenda as presented, seconded by Adam Garcia and approved by the Board at **12:12 p.m.**

**4. Meeting Minutes**

Adam Garcia made a motion to approve the April 2021 Board Meeting Minutes, seconded by Estella Zamora and approved by the Board at **12:13 p.m.**

**5. October 2021 Rent Schedule**

Mike spoke to the Board about the current rent structure and suggested it was necessary to approve an October 1, 2021, rent adjustment consistent with the federally published FMR. Adam Garcia made a motion to approve the rent schedule providing staff updated Board at the August meeting with the latest financial situation of the housing authority, seconded by Patricia Benedict and approved by the Board at **12:45 p.m.**

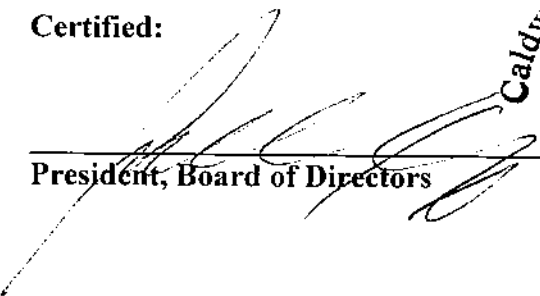
**6. Financial Report**

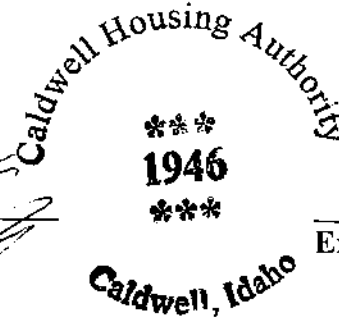
Mike provided the financial report for the month ending May and informed the Board net deposits for the year of the year was \$87,659.00. He also reported CHA was underspent by


approximately \$38,000 during that same time-period and that bank deposit were just short of \$1 million for the fourth month in a row. Estella Zamora made a motion to approve the Financials, seconded by Adam Garcia and approved by the Board at 12:56 p.m.

7. Adjourned at 12:56 p.m.

Certified:

  
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President, Board of Directors



  
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Executive Director