

**Caldwell Housing Authority
June 26, 2015 Regular Meeting Minutes
At Indian Creek Steakhouse**

Board Members Present: Patricia Benedict, Estella Zamora, Phares Book, Jim Porter, Marisela Pesina, Arnaldo Hernandez, and Sid Freeman

Staff Members Present: Mike Dittenber, Cheri Hess, Mary Ann Valenzuela and Ruben Buenrostro

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:00p.m.**

2. Welcome and Introduction

The newly appointed members of the Board took a few minutes to introduce themselves and say why they were interested in serving on the Board.

3. Review of the May Minutes:

After reviewing the April minutes, Sid Freeman made the motion to approve the minutes; seconded by Estella Zamora and approved by the Board at **12:013 p.m.**

4. Financial Report:

Cheri presented the Financial Report for the month of May, 2015. After reviewing the financials and providing some explanation to the new Board Members, Estella Zamora made a motion to approve the May Financial Report; seconded by Sid Freeman and approved by the Board at **12:40 p.m.**

5. Old Business

Judith McShane of the University of Idaho Extension Office (4-H Program Specialist) discussed the Farmway Village Needs Assessment completed by the Extension Office earlier in the year. Special thanks to Estella Zamora was extended for assisting with the project.

6. New Business:

Mike discussed the necessity to place the new Board Member on the bank accounts and give them the authority to countersign checks. A motion was made by Estella Zamora, seconded by Sid Freeman and approved by the Board at **1:35 p.m.**

In the interest of time, the new agenda item to discuss the New Board Member Protocol was passed over to discuss items in executive session.

7. Executive Session:

Sid Freeman made a motion to enter executive session, seconded by Jim Porter and the Board enter executive session at **1:35 p.m.** The Board exited executive session at **2:30 p.m.**

8. Actions Subsequent to Executive Session:

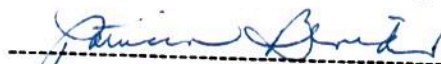
Resolution #1— Authorizing the executive director to take legal action to clear the title of the 123 E. Elgin property. Motion by Sid Freeman, seconded by Marisela Pesina and approved by the Board at **2:35pm.**

Resolution #2— Requiring CHA to exhaust discretionary funds from the development account for the 123 E. Elgin property legal efforts prior to borrowing funds from a private benefactor account. Motion by Sid Freeman, seconded by Jim Porter and approved by the Board at **2:37pm.**

Adjournment:

Meeting adjourned at **2:38 p.m.**

Certified:



President, Board of Directors





Executive Director