

Caldwell Housing Authority
April 26, 2024
CHA Community Center and via ZOOM

Board Members Present: Arnaldo Hernandez, Estella Zamora, Patricia Benedict, Adam Garcia, Jim Porter, and Brad Doty

Board Members Absent: Robert Acosta and Sid Freeman,

Staff Members Present: Mike Dittenber, Teresa Sanchez, Marisela Melchor, and Rosario Soto

In Order of Business

1. Roll call and call to order:

Arnold called the meeting to order at **12:00 p.m.**

2. Agenda Approval

Jim Porter made a motion to approve the April meeting agenda, seconded by Adam Garcia, and approved by the Board at **12:01 p.m.**

3. Approval of the February 2024 Meeting Minutes

Adam Garcia made a motion to approve the February 2024 meeting minutes, seconded by Estella Zamora, and approved by the Board at **12:03 p.m.**

4. 2023 Year-end financial report

Rosario Soto provided the financial report. He indicated CHA had \$995,000 in the bank and moved \$225,000 of the deposits into a high-yield CD and CHA made \$2,000 in interest since making the deposit. Jim Porter made a motion to approve the financials, seconded Adam Garcia, and approved by the board at **12:15 p.m.**

5. Rice House loan application

Mike provided the Board with an estimate of “out-of-pocket” cost for the Rice House move. He suggested CHA would be better suited by taking out a loan for that amount and keeping our operating capital at our disposal. Patricia Benedict made a motion to approve a loan application for the Rice House move, seconded by Estella Zamora, and approved by the board at **12:25 p.m.**

6. Review new drinking waterline

Mike indicated the need to update the fees and fine schedule for the housing authority. Edwin provided the board with a list of fines that needed updated. Adam Garcia made a motion to approve the update fine schedule, seconded by Jim Porter and approved by the Board at **12:45 p.m.**

7. Adjourned

Adjourned at 12:45 p.m.

Certified:



President, Board of Directors





Executive Director