

Caldwell Housing Authority
April 22, 2022
CHA Community Center and via ZOOM

Board Members Present: Arnolando Hernandez, Estella Zamora, Jim Porter, Patricia Benedict, and Brad Doty

Board Members Absent: Sid Freeman, Robert Acosta, and Adam Garcia

Staff Members Present: Mike Dittenber, Leticia Cancax, MaryAnn Valenzuela, Edwin Lara, Matilda Mchazime and Rosario Soto

Visitors: None

In Order of Business

1. Roll call and call to order:

Arnold called the meeting to order at **12:05 p.m.**

2. Agenda Approval

Jim Porter made a motion to accept the meeting agenda, as amended to include a discussion about financials, seconded by Patricia Benedict, and approved by the Board at **12:05 p.m.**

3. Approval of the February and March Special Meeting Minutes

Jim Porter made a motion to approve the February minutes, as corrected, seconded by Estella Zamora, and approved by the Board at **12:12 p.m.**

4. Review Master Planning efforts to date

Mike provided the Board with an update on the Master Planning effort and explained who participated in the planning exercises. He indicated the first planning session ended with 2 different teams mapping out additional facilities and amenities on an overlay. He said he was both excited and optimistic about the final product. He explained the plan could add 100 additional units of housing to the project.

5. Request St. Vincent de Paul Coeur d'Alene trip

Mike took a few minutes to update the Board on the trip to St. Vincent de Paul he and Jim Porter took last month. He explained the unique role SVDP plays in providing homeless service to the community. Jim Porter then took a few minutes to explain how the city reached out to his Compassion Caldwell organization and suggested the Caldwell needed a cooling/warming shelter. Mike suggested taking a larger group to CDA for a tour may be beneficial to the local planning efforts. Mike indicated he would reach out to the Board Members and other community advocates and schedule another trip in October.

6. Authorize purchase of fleet vehicles

Mike explained to the Board that one (1) of the five (5) mini trucks used by operation staff is inoperable and a second one was having substantial problems. He indicated CHA purchased its

original mini truck in 2011 for \$4,000 each and later at \$5,000 each, and now they cost \$6,500 each. CHA needed two (2) new trucks. After some discussion about the role of the trucks in our operations and the expected lifespan of the vehicles, it was suggested that CHA purchase three (3) additional mini trucks in anticipation of yet another cost increase considering the need for a third truck next year. Estella Zamora made a motion to purchase three (3) new mini trucks, seconded by Patricia Benedict and approved by the Board at **12:53 p.m.**

7. Discuss alternative Board Meeting Schedule

Mike spoke to the Board about the Mayor's desire to see Boards and Commissions meet less frequently while having greater public participation. Mike suggested an alternative meeting schedule could be developed. Although no action was taken, the Board agreed the current meeting schedule was sufficient to keep apprised of all the planning and development activities at Farmway.

8. Review of the Financials

Rosario Soto provided the Board with a financial update. Patricia made a motion to approve the financials, seconded by Estella Zamora, and approved by the Board at **1:17 p.m.**

9. Adjourned at 1:39 p.m.

Certified:



President, Board of Directors

Caldwell Housing Authority

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Executive Director

Caldwell, Idaho