

**Caldwell Housing Authority
September 30, 2016 Regular Meeting Minutes
At Stewarts Bar and Grill**

Board Members Present: Patricia Benedict, Estella Zamora, Arnoldo Hernandez, Marisela Pesina, and Jim Porter.

Staff Members Present: Mike Dittenber, MaryAnn Valenzuela, Ruben Buenrostro, and Rick Legg

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:08 p.m.**

2. Introduction: Potential Board Member

Patricia asked the Board deviate slightly from the schedule long enough to introduce Dorothy "Dee" Sizeland. Ms. Sizeland applied to be on the Board and was at the meeting per the policy, and took a few minutes to introduce herself and share a little about her background. Ms. Sizeland was thanked for her interest and was informed she would be notified when a decision was made.

3. Review of the August and August Special Minutes:

After reviewing the August minutes and the September Special Meeting minutes, Estella Zamora made a motion to accept both sets of minutes as corrected, seconded by Jim Porter; and unanimously approved by the Board at **12:33pm.**

4. Review of the August Financials:

Mike shared with the Board that the financial information was sent by e-mail in advance and everyone should have had a chance to review the information. A couple Board Members indicated they did not receive the Board packet in advance. Mike indicated it was appropriate for Rick, the Financial Officer to attest to the accuracy of the financial information for the record. After Rick attested to the accuracy, Marisela Pesina made a motion to accept the August financial report; seconded by Arnoldo Hernandez; and unanimously approved by the Board at **12:37 p.m.**

5. Old Business:

Mike provided the Board an update on the Denver Street Development and the tax-deeded properties. Following the update, there was a discussion about the meeting dates for 2017, but no decision was made.

6. New Business:

Board President Patricia Benedict made some new committee assignments. She assigned Jim Porter, Chris Algood, Sid Freeman, and Marisela Pesina to be on the *Personnel Policy Committee*; and Estella Zamora, Arnoldo Hernandez, and herself to be on the *Occupancy Policy Committee*. Estella moved that the new Board Member (whoever that might be) should be assigned to the *Personnel Policy Committee*. Patricia directed Mike to schedule committee meetings as necessary to review the policies.

The Board discussed CHA's role in identifying and addressing areas of slum and blight in response to the City's letter. The overall sentiment was that CHA should NOT exercise subpoena powers to compel people address their dilapidated housing conditions. The Board advised Mike to consider a different approach when dealing with the homeowner subject to the City's letter (if at all).

Mike explained to the Board that he would like to distribute the packets electronically, and then have the Board review the information electronically at the meetings. Some expressed excitement, while others were a little apprehensive. Mike indicated CHA would purchase some refurbished iPads and try it for a couple of months and see how it goes. CHA would like to save paper when presenting the Board meeting information.

7. Adjournment:

Meeting adjourned at 1:30 p.m.

NOTE: Following the meeting, Mike provided a brief slide show of recent CHA activities.

Certified:

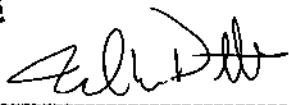


President, Board of Directors

Caldwell Housing Authority

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Caldwell, Idaho



Executive Director