

**Caldwell Housing Authority
March 20, 2012 Regular Meeting
Minutes**

Board Members Present:

Patricia Benedict, Beronica Salazar, and Phares Book

Staff Present: Mike Dittenber, Cheri Hess

Board Members Absent: Estella Zamora, Sid Freeman, and Jim Blacker

Location: Golden Palace Restaurant

In Order of business:

1. Roll call and call to order

Patricia called the meeting to order at **12:05pm**

2. Review of the February minutes

After a short review of the February minutes, Phares made a motion approving the minutes; seconded by Beronica; and approved by the Board at **12:07pm**

3. Treasurer / Financial Report

After discussing the February financial statements, Beronica made a motion approving the financial statements; seconded by Phares and approved by the Board at **12:15pm**

4. Committee Reports

Mike talked about the new Valley Ride bus services coming to CHA on Mondays.

5. Old Business

a) Connection to city sewer—recent letter from the EPA asking CHA to memorialize our plans to connect with the city by signing consent order. This should help CHA future funding applications

b) CHA did not receive DEQ funding this year. Too many applicants and not enough funding. CHA will try again next year.

6. New Business

a) Growing Up En El Campo reunion to be held at Farmway Village on June 23rd and 24th.

b) Vacancies continue to be high, impacting revenues; immediate action needed.

7. Action Items:

Resolution #1: Authorizing the Executive Director to advertise a “move-in Special” to boost tenancy. Motion by Beronica, second by Phares and approved by the Board at **1:00pm**.

Resolution #2: Authorizing the Executive Director to expend no more than \$4,000 on the Growing Up En El Campo reunion. Motion by Phares, second by Beronica and approved by the Board at **1:10pm**.

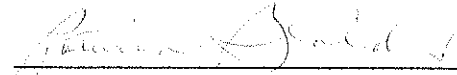
8. Adjournment

The meeting was adjourned at 1:10pm.

Caldwell Housing Authority

1946

Certified:



President, Board of Directors

Caldwell, Idaho



Executive Director