

**Caldwell Housing Authority
February 28, 2012 Regular Meeting
Minutes**

Board Members Present:

Patricia Benedict, Jim Blacker, Beronica Salazar, Estella Zamora, Phares Book, and Sid Freeman

Staff Present: Mike Dittenber, Cheri Hess

Board Members Absent: None

Location: Sunrise Café

In Order of business:

1. Roll call and call to order

Patricia called the meeting to order at **6:35am**

2. Executive Session

An executive session to discussion personal issues and litigation. Motion to enter executive session by Sid, Seconded by Estella at **6:35am**

3. Actions subsequent to executive session

None. Exited executive session by motion. **7:30am**

4. Review of the January minutes

After a short review of the January minutes, Sid made a motion approving the minutes; seconded by Phares; and unanimously approved by the Board. **7:35am**

5. Treasurer / Financial Report

After discussing the January financial statements, Sid made a motion approving the financial statements; seconded by Estella; and unanimously approved by the Board. **7:45am**

6. Old Business

a) Connection to city sewer

7. New Business

a) Destruction of records, and b) transfer of historical documents

8 Action Items:

Resolution #1: Authorizing the Executive Director to destroy all business records of the Authority older than 3 years old.

Resolution #2: Authorizing the Executive Director to transfer historical document to the Collage of Idaho special archives for permanent keeping

Resolution #3: Approving the recommendation of the Wastewater Master Plan to connect to the City of Caldwell.

All three resolutions were read and passed with a single action. Motion to approve resolutions by Estella, and seconded by Phares. Unanimously approved by the Board.

8:00am

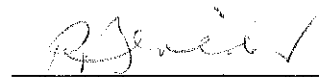
Discussion—No Action

- Valley Regional Transit decision to bring bus service to CHA on a trial basis
- Growing up in el campo first ever reunion
- Tenant education—child burn risk with new stoves

8. Adjournment

The meeting was adjourned at **8:05am**.

Certified:



President, Board of Directors

Caldwell Housing Authority

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Executive Director

Caldwell, Idaho