

**Caldwell Housing Authority
December 18, 2015 Regular Meeting Minutes
At Stewarts Bar and Grill**

Board Members Present: Patricia Benedict, Estella Zamora, Phares Book, Jim Porter, Marisela Pesina, Sid Freeman and Arnolndo Hernandez

Staff Members Present: Mike Dittenber Cheri Hess and Ruben Buenrostro

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:08 p.m.**

2. Financial Report:

Cheri presented the Financial Report for the month of November, 2015. After reviewing the financials, Marisela Pesina made a motion to approve the November Financial Report; seconded by Arnolndo Hernandez and unanimously approved by the Board at **12:20pm.**

3. Review of the November Regular Meeting Minutes:

After reviewing the November regular meeting minutes, Estella Zamora made the motion to approve the minutes; seconded by Sid Freeman and unanimously approved by the Board at **12:23pm.**

4. Meeting Moved to executive Session.

Sid made a motion to go into executive session at **12:30pm**; seconded by Marisela Pesina and unanimously approved by the Board. Executive Session was to discuss a personnel issue. There was a motion to exit executive session by Phases Book at **12:40pm**; seconded by Sid Freeman and unanimously approved. No Actions taken subsequent to this executive session.

Estella Zamora made a motion to re-enter executive session at **12:40pm**; seconded by Jim Porter and unanimously approved by the Board. Executive session was to discuss land acquisition. There was a motion to exit executive session by Arnold Hernandez at **12:55pm**; seconded by Sid Freeman and unanimously approved. Actions subsequent to executive session.

After exiting executive session, Sid Freeman made a motion authorizing the Executive Director to follow through with the purchase 717 Denver Street; seconded by Jim Porter, and unanimously approved by the Board at **1:00pm.**

Estella made a motion to approve the November Special Meeting minutes; seconded by Marisela and unanimously approved by the Board at **1:10pm.**

5. Adjournment:

Meeting adjourned at 1:15 p.m.

Certified:

[Handwritten Signature]

President, Board of Directors

Caldwell Housing Authority

1946

[Handwritten Signature]

Executive Director

Caldwell, Idaho