

**Caldwell Housing Authority
April 22, 2016 Regular Meeting Minutes
At Stewarts Bar and Grill**

Board Members Present: Patricia Benedict, Estella Zamora, Jim Porter, Sid Freeman, and Arnoldo Hernandez

Staff Members Present: Mike Dittenber, Ruben Buenrostro, Rick Legg, MaryAnn Valenzuela

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:011 p.m.**

2. Review of the March Minutes:

After reviewing the March minutes, Arnoldo Hernandez made a motion to accept the minutes, seconded by Jim Porter; and unanimously approved by the Board at **12:12pm.**

3. Review of the 2015 Audit:

Jared Zwygart of the accounting firm Millington Zwygart provided the 2015 audit financial statement of the Caldwell Housing Authority. He explained that the housing authority had \$24,000 more expenses than income in 2015, but had carryover from 2014 to cover the expenses. Jared provided more information to the Board but finished by stating there were no findings and the housing authority was not considered "high risk."

Estella Zamora made a motion to accept the audit; seconded by Arnoldo Hernandez and unanimously approved by the Board at **12:35pm.**

4. Review of the March Financials:

Rick Legg presented the Financial Report for the months of March 2016. After reviewing the financials and asking questions, Sid Freeman made a motion to accept the March Financial Report; seconded by Arnoldo Hernandez; and unanimously approved by the Board at **1:15 p.m.**

5. New Business:

Jim Porter made a motion authorizing the Mike Dittenber to sell, on behalf of the Caldwell Housing Authority, the single family dwelling units located at 121 and 125 East Elgin Street; seconded by Sid Freeman and unanimously approved by the Board at **1:15pm.**

Mike spoke about having the carnival come again to Farmway Village. Estella asked Mike to research the possibility of additional security. Jim Porter made a motion allowing the "Fun Time" Carnival to set up rides and concession at Farmway Village May 13th through the 15th; seconded by Sid Freeman and unanimously approved by the Board at **1:30pm.**

Sid Freeman made a motion approving Mike Dittenber, Patricia Benedict, Estella Zamora, Sid Freeman, Jim Porter, Marisela Pesina, Rick Legg, and Ruben Buenrostro to be added to the various Sunwest Bank accounts of the housing authority; second by Estella Zamora and approved by the Board at **1:20pm**.

6. Directors Report:

There was some general discussion about the need to improve accessibility at Farmway Village and the removal of some speed bumps might be beneficial.

7. Adjournment:

Meeting adjourned at **2:15 p.m.**

Certified:



President, Board of Directors





Executive Director