

**Caldwell Housing Authority  
September 25, 2015 Regular Meeting Minutes  
At Stewarts Bar and Grill**

**Board Members Present:** Patricia Benedict, Estella Zamora, Phares Book, Jim Porter, Marisela Pesina and Arnoldo Hernandez

**Staff Members Present:** Mike Dittenber and Ruben Buenrostro

**In Order of Business:**

**1. Roll call and call to order:**

Patricia Benedict called the meeting to order at **12:00 p.m.**

**2. Review of the August Minutes:**

After reviewing the August minutes, Estella Zamora made the motion to approve the minutes as corrected; seconded by Jim Porter and unanimously to approve the minutes with the corrections at **12:04 p.m.**

The September special meeting minutes could not be approved because there weren't enough of the people who were at that meeting present at this meeting to ratify the minutes.

**3. Financial Report:**

Mike presented the Financial Report for the month of August, 2015. After reviewing the financials, Marisela Pesina made a motion to approve the August Financial Report; seconded by Phares Book and approved by the Board at **12:22 p.m.**

**4. Director's Report**

Mike asked the Board if they had any questions about the Director's Report, Estella mentioned that her #1 priority was to see the work at Farmway Village completed before work off-site was performed. Mike reported to the board that Tree trimming will commence in the following week.

**5. Old Business**

Mike spoke to the Board previously about eliminating his executive compensation (health insurance premiums paid on his behalf) and increasing his base salary in lieu of executive compensation. Estella Zamora made a motion to increase the Executive Director's salary to \$75,920 annually and to cease paying insurance premiums on Mike's behalf; seconded by Marisela Pesina and approved by the Board at **12:55pm**. In conjunction with the salary discussion, Estella Zamora made a motion approving the Executive Director's participation in a local service club providing all meals and pledges were not paid by the housing authority; seconded by Marisela and approved by the Board at **12:59 p.m.**

**Adjournment:**

Meeting adjourned at **1:05 p.m.**

**Certified:**

Caldwell Housing Authority

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President, Board of Directors

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Executive Director

Caldwell, Idaho