

Caldwell Housing Authority
May 13, 2013 Special Meeting Minutes
At Golden Palace

Board Members Present: Jim Blacker, Patricia Benedict, Estella Zamora and Beronica Salazar

Staff Members Present: Mike Dittenber, Cheri Hess and Ruben Buenrostro

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:05 p.m.**

2. Special Business:

Mike reviewed the loan documents for the wastewater project with the Board. After some discussion and when all questions were adequately answered, Beronica moved to approve the four (4) resolutions (listed below), seconded by Estella Zamora; motion passed by the Board at **1:00pm.**

The Board indicated the desire that they be regularly informed about the progress. At the conclusion of the meeting, Patricia explained that Mike's performance evaluation was completed. Mike received a favorable review and was given a \$100 gift card.

3. Adjourn:

Meeting adjourned at **1:05pm**

Resolution #1: Authorizing the Executive Director to sign and execute the loan and regulatory agreement (aka loan #WW1305) between the Caldwell Housing Authority and the Idaho Department of Environmental Quality.

Resolution #2: Authorizing the Executive Director to sign and execute the Subordination Agreement between the Caldwell Housing Authority, Idaho Housing and Finance Association, and the Idaho Department of Environmental Quality.

Resolution #3: Authorizing the Executive Director to sign and execute the Mortgage Security Agreement between the Caldwell Housing Authority and the Idaho Department of Environmental Quality.

Resolution #4: Authorizing the Executive Director to sign and execute the Project Schedule Agreement between the Caldwell Housing Authority and the Idaho Department of Environmental Quality.

Certified:



Patricia Benedict
President, Board of Directors



Mike Dittenber
Executive Director