

**Caldwell Housing Authority
January 22, 2016 Regular Meeting Minutes
At Stewarts Bar and Grill**

Board Members Present: Patricia Benedict, Estella Zamora, Phares Book, Jim Porter, Marisela Pesina, Sid Freeman and Arnoldo Hernandez

Staff Members Present: Mike Dittenber Cheri Hess and Ruben Buenrostro

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:08 p.m.**

2. Review of the December Minutes:

After reviewing the December minutes, Estella Zamora made the motion to approve the minutes; seconded by Phares Book; and unanimously approved by the Board at **12:10 p.m.**

3. Financial Report:

Cheri presented the Financial Report for the year ending December, 2015. After reviewing the financials, Jim Porter made a motion to approve December Financial Report; seconded by Arnoldo Hernandez; and unanimously approved by the Board at **12:36 p.m.**

4. Directors Report:

Patricia asked the Board to review the Directors Report and if they had any concerns or discussions. There was some discussion about programs that went away and Mike explained to the Board that limited funding in combination with lack of participation and tenant apathy makes it hard to sustain programs.

5. New Business:

Mike discussed the Elgin Property development and asked for permission to give the builder the notice to proceed. The Board felt that the information provided was insufficient to issue the contractor a notice to proceed construction. The Board asked for a loan commitment from the bank prior to meeting again to discuss financing. Mike indicated he would do a little more work and call the Board together again for a special meeting so they could make a more informed decision. The Board agreed to meet again on the 25th of January at 6:30 a.m. at Sun Rise Café.

Adjournment:

Meeting adjourned at **2:05 p.m.**

Certified:



President, Board of Directors





Executive Director