

Caldwell Housing Authority
April 15, 2013 Regular Meeting Minutes
At Golden Palace

Board Members Present: Phares Book, Jim Blacker, Patricia Benedict and Beronica Salazar, Estella Zamora

Staff Members Present: Mike Dittenber, Cheri Hess and Ruben Buenrostro

In Order of Business:

1. Roll call and call to order:

Patricia Benedict called the meeting to order at **12:05 p.m.**

2. Review of the February Minutes:

After reviewing the March minutes, Estella Zamora moved to approve the March minutes; seconded by Phares Book; motion passed by the board at **12:07 p.m.**

3. Treasurer Financial Report:

Cheri presented the financial report to the Board for the month of March. Cheri explained how the wages of the 3 temporary employees were reimbursed from the reserve account; \$5,800 was put back into the general fund.

With no further discussion Phares Book moved to approve the March financial report, seconded by Beronica Salazar; motion passed by the Board. **12:30 p.m.**

4. New business:

Mike presented the Board with the new lease agreement between the Community Council of Idaho and CHA for the head start building at Farmway Village. The rent for the building decreased \$400 per month from \$1,400 a month to \$1,000. The new lease agreement is a triple net lease agreement where the Caldwell Housing Authority will no longer take care of the maintenance cost of the building, and CCI will pay a portion of the Insurance and Fire-Liability. Mike asked the Board to review the lease and take action.

Phares Book moved to approve the new lease agreement, seconded by Beronica Salazar; motion passed by the Board. **12:37 p.m.**

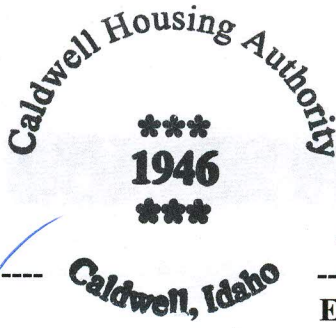
Mike presented the Board with CHA's new Satellite/Antenna policy. He explained that the policy is consistent with federal law and has been reviewed and approved by attorney David Kerrick.

Phares Book moved to approve the new Satellite/Antenna policy, seconded by Beronica Salazar; motion passed by the Board. **12:54 p.m.**

5. Adjournment:

Meeting was adjourned at 1:30 p.m.

Certified:



John J. Jones

President, Board of Directors

Clara

Executive Director