

HOUSING AUTHORITY

of the
CITY of CALDWELL
P. O. Box 70
Caldwell, Idaho 83605
(208) 459-2232
January 25, 1995

COMMISSIONERS MEETING

A G E N D A

1. Estella Zamora - New five year term beginning Jan. '95.
2. Brad Stalling to explain how TCI cable can be utilized at Farmway Village.
3. Holladay proposal for additional well.
4. Hardcastle payment for pcv pipe is due; \$14,160.00 should be payed during January.
5. Rural Economic & Community Development Agency (formerly FmHA) has announced loan/grant approval. Bid package, plans and bid opening date to be selected; via Ray Crowder.
6. Financial statement for December, 1995.

COMMISSIONERS MEETING
1/25/95

All present, also Ray Crowder, Brad Stalling

NEW TERM

1. Estella Zamora accepts her new term as a Housing Authority Commissioner, which will expire on 12/31/99.

CABLE

2. Brad Stalling explains how TCI's Primestar disc service will help us. A 30" disc on the roof of a fourplex can serve all four residents. He provided some paper hand-outs as well. Since there did not seem to be much request for this additional cable service the commissioners decided to let the matter wait for now.

3. **FMHA LOAN/GRANT REQUIREMENTS** FmHA, via Larry Stachler, mentioned that there will not be a reimbursement arrangement this time. The Commissioners asked Ray Crowder to visit Larry Stachler so as to clarify this change, to help the Housing Authority to decide the best arrangement to develop with Hardcastle and Holladay.

MOTION: A motion by Dave Cornwell and seconded by Paul Okamura to draw \$14,160.00 from our reserve funds for Rick Hardcastle to cover pvc pipe payment during January, 1995. Motion carried.

4. **MOTION** A motion by Lew Kerfoot and seconded by Estella Zamora to authorize Don Downen to initial the final set of plans. Motion carried.

It was also mentioned that the Housing Authority should proceed to arrange for interim financing.

5. **BID OPENING** It was thought by all present that the bid package, plans should be presented to Gary Hains, FmHA for approval to advertize. March 14 or 15 at 1:30 pm was selected for the bid opening date. Advertizing would begin on 2/14/95 and continue on the 21, 28 and 3/7/95. Estella Zamora will reserve the public room at the court house for the bid opening location. JUB, Brian Donaldson, assured the commissioners, via David Linden, that the Lagoon Improvement bid would be selected within 5 to 8 days of the Contractor bid mentioned above.

6. **MOTIONS** A motion by Lew Kerfoot and seconded by Dave Cornwell to approve the December, '95 financial statement was made. Motion carried.

A MOTION by Paul Okamura and seconded by Lew Kerfoot to accept the \$3,050.00 figure for the '94 audit was made and carried.

COMMISSIONERS MEETING
12/28/94

All present less Estella Zamora
Also: Ray Crowder, Jay Smithman, Rick Hardcastle

1. **LOAN AND GRANT RESOLUTION OF 12/28/94:**

Motion by Paul Okamura and seconded by Lew Kerfoot to adopt and accept the Loan and Grant Resolution. Motion carried

2. **MOTION:** A motion by Lew Kerfoot and seconded by Dave Cornwell to authorize the Chairman to sign the "Multiple Family Housing Obligation--Fund Analysis" Motion carried.

3. **SPRINKLER WATER CONVERSION:**

Rick Hartcastle presented a bid for conversion work; including road mix and pole but not final repair of 2 road cuts that will be needed. Also, 4800 ft of PVC pipe @ 2.95 per lineal foot for \$14,160.00 plus other materials resulting in a grand total for materials of \$22,072.04 and \$8,400.00 for labor. The materials above includes a top-of-the-line filter system. MOTION: A motion by Dave Cornwell and seconded by Lew Kerfoot to accept the bid of \$30,472.00 for the entire project to be completed before the water arrives o 4/15/95. \$14,160.00 for PVC pipe will have to be payed during January, 1995. Motion carried.

4. **CABLE:**

To consider TCI Cable installation we will need more information Perhaps Brad Stalling could attend the commissioners meeting in January to answer more questions. Meantime the matter is put on hold.

454-
3065

5. **JUB ENGINEERING PLAN:**

A possible special meeting could be arranged in January for JUB to inform the commissioners of their progress and explain some details. Invite a JUB representative for the next meeting.

6. **FINANCIAL STATEMENT:** A motion by Lew Kerfoot and seconded by Paul Okamura to accept the financial statement for November, 1995. Motion carried.

7. **1994 BONUS:** The commissioners suggested that we present some comprable wages from other Housing Authorities, Caldwell City, Migrant Council and others to help us see where we stand. Include in the comparsion our health insurance and retirement. A motion by Lew Kerfoot and seconded by Dave Cornwell to provide the Housing Authority's staff of 8 members a 1% of gross yearly income, 1994 bonus. Motion carried.

was made +

HOUSING AUTHORITY

of the
CITY of CALDWELL
P. O. Box 70
Caldwell, Idaho 83605
(208) 459-2232
January 3, 1995

1995

COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF CALDWELL

EXPIRATION OF TERMS

	TERM	EXPIRES	
ROBERT L. KERFOOT			12/31/95
DAVID L. CORNWELL	"	"	12/31/96
DONALD E. DOWNEN	"	"	12/31/97
PAUL OKAMURA	"	"	12/31/98
ESTELLA O. ZAMORA	"	"	12/31/99

1-25-95 Commissioner Mtg

Present all
Plus - Ray, Brad Stalling.

1. Brad explains - how TCI can serve us with a ~~30~~^{30^{sec}} Dish - (Provided paper information) - One dish will serve a 4plexing wire will have to go on outside to box.

2. Ray to arrange with RECD, Joe Dalton; to clarify, reimbursement funds,

3. Motion by Lew, Estelle to authorize Don to submit plans. (West One Bank) info to follow

4. Date to opening Bid. ↓ interior financing

Tues
Mar, 14, 15, ~~16~~ 1.30 pm

News paper }

Wed 7, Feb: 28, 21, 14,

Next mtg. 2-7-95 Special mtg.
also
2-22-94

5. Reserve Fund
Motion . 14,160 From debt Done Paul. carried.

over

Page Two

6. Financial statement. {Low approval
{Dove carried.
7. Motion accept \$3,000 for '94
Audit 1. Paul
2. Low carried.

OATH OF COMMISSIONER OF THE HOUSING AUTHORITY
OF THE CITY OF CALDWELL, IDAHO

I do solemnly swear (or affirm) that I will support the Constitution of the United States and the constitution of the State of Idaho, and that I will faithfully discharge the duties of the office of Commissioner of the Housing Authority of the City of Caldwell, Idaho, according to the best of my ability.

Estella Zamora

I, David Linden, Notary Public in and for the County of Canyon and State of Idaho, hereby certify that Estella Zamora, to me personally known and by me known to be one of the Commissioners of the Housing Authority of the City of Caldwell, Idaho, appeared before me on the 31st day of August, 1994, and made the above oath.

Notary Public

(SEAL)

My commission Expires 5/15/95



HOLLADAY ENGINEERING CO.

ENGINEERS • CONSULTANTS

1431 Bos. Alt.-Hwy. 95

P.O. Box 235

Fayette, ID 83661

(208) 642-3304 • Fax # (208) 642-2159

January 23, 1995

Mr. Dave Linden
Caldwell Housing Authority
P.O. Box 70
Caldwell, ID 83606

Re: Caldwell Housing Authority Supplemental Well
Project No. 061193

Dear Mr. Linden:

The following proposals were prepared for your review for the construction of a 200' deep well, in close proximity to your existing well, to use as a supplemental supply. Work will encompass working with you and your Board of Directors, along with Farm Home Administration, to provide a serviceable domestic well for your facility. The following items are the scope of work that will need to be included in the project.

- A. Preliminary review of the site and review of the existing well and well logs to determine the location and operation of the domestic water supply for the Housing Authority.
- B. A preliminary meeting with the Board of Directors, yourself, and Farm Home Administration to make sure that the scope and detail of work is adequate for the project.
- C. Bid documents for construction of the well.
 1. Bid items
 2. Bid and construction documents
 3. Printing
 4. Bid opening
 5. Bid review and recommendations
 6. Contract preparation
 7. Preconstruction conference
 8. Construction inspection
 9. Farm Home Administration close out and project management
 10. As-built drawings
- D. Division of Environmental Quality and Idaho Dept. of Water Resources submittals.
 1. Using architectural site plan, construct a site plan layout
 2. Provide details of well construction

Mr. Dave Linden
January 23, 1995
Page 2

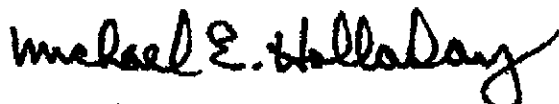
3. Submit forms for DEQ approval
4. Submit forms for drilling permit
 - a. Fees to be paid by owner
5. Submit forms for Water Rights Application
 - a. Fees to be paid by owner

All of these engineering services can be provided to your office for a cost not to exceed \$10,000.

One of the things that will need to be addressed with Farm Home Administration is what kind of advertising or proposal process they will accept for construction based on the Housing Authority not being a taxing entity and not having to advertise under Idaho State Code, if I understand it correctly.

If you have any questions, please call and we will be happy to meet with you to get this project started and get a contract put together to start the negotiation process for actual well construction.

Sincerely,
HOLLADAY ENGINEERING CO.



Michael E. Holladay, P.E.

MEH/dq



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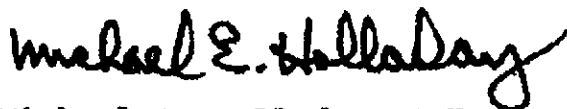
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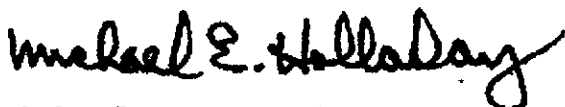
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**CROWDER ASSOCIATES
ARCHITECTURE & PLANNING**

(208) 342-7489

JANUARY 15, 1995

**DEAR CLIENTS AND FRIENDS OF CROWDER ASSOCIATES / ARCHITECTURE &
PLANNING**

AS PROMISED SEVERAL MONTHS AGO, CHANGES CONTINUE IN THE OWNERSHIP AND OPERATION OF CROWDER ASSOCIATES. DURING THE PAST EIGHT MONTHS WE HAVE BEEN WORKING CLOSELY WITH JIM COLES TO COMBINE THE OPERATIONS OF CROWDER ASSOCIATES AND DESIGN WEST ARCHITECTS, P.A.

IT IS WITH SOME REGRET THAT WE HAVE CONCLUDED THAT A FULL MERGER OF THE TWO FIRMS IS NOT WORKABLE, NOR IS IT IN THE BEST INTERESTS OF OUR STAFFS, CLIENTS AND ASSOCIATES.


AS A RESULT, WE HAVE DISCONTINUED OUR NEGOTIATIONS. CROWDER ASSOCIATES WILL REMAIN FULLY UNDER THE OWNERSHIP OF RAY CROWDER AND WILL SOON BE RELOCATING TO NEW OFFICE SPACE. THE RELATIONSHIP WITH DESIGN WEST CONTINUES TO BE CORDIAL, AND THE MUTUAL SUPPORT RELATIONSHIP OF THE TWO FIRMS WILL REMAIN INTACT.

FOR OUR CLIENTS, THIS WILL BE A RETURN TO CROWDER ASSOCIATES AS YOU HAVE KNOWN IT PRIOR TO MAY 1994 - BUT WITH SOME IMPROVEMENTS. WE ARE COMMITTED TO USE OF COMPUTER AIDED DRAFTING SYSTEMS (CAD) AND WILL CONTINUE TO MOVE IN THAT DIRECTION. OUR PRODUCTION CAPABILITIES WILL CONTINUE TO BE SUPPLEMENTED BY THE RESOURCES OF DESIGN WEST WHENEVER PROJECT SCHEDULES OR CONFLICTS REQUIRE THE ENHANCED CAPABILITIES OFFERED BY THE COMBINED RESOURCES OF CROWDER ASSOCIATES/DESIGN WEST.

OUR SERVICES TO YOU, OUR CLIENTS, WILL CONTINUE TO EXPAND AND IMPROVE. OUR TECHNOLOGICAL ADVANCES WILL CONTINUE, AND OUR PERSONAL ATTENTION TO EACH PHASE OF EVERY PROJECT WILL REMAIN.

IF YOU HAVE ANY QUESTIONS ABOUT CROWDER ASSOCIATES AND OUR FUTURE PLANS, PLEASE FEEL FREE TO CONTACT ME. WE WILL CONTINUE TO KEEP YOU ADVISED AS WE CONTINUE TO EVOLVE AND IMPROVE.

SINCERE THANKS FOR YOUR CONTINUING SUPPORT



RAY CROWDER, AIA
CROWDER ASSOCIATES ARCHITECTURE & PLANNING
P.O. BOX 1757
BOISE, IDAHO 83701-1757