

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

May 28, 1975

Idaho Migrant Council
Attn: Mr. Macario Equia
315 Main St.
Caldwell, Idaho 83605

Ref: Day Care Center at Caldwell Labor Camp

Mr. Equia:

The following is my report on the inspection of the building at the Caldwell Labor Camp that you propose to use as a Day Care Center.

Kitchen Area:

1. There isn't any fire extinguisher in the kitchen at this time. One Dry Chemical type extinguisher must be provided.

Exits:

1. All exit doors must be gone over and be checked to see that none of them stick or drag on the door jamb when trying to open. I noted some that did.
2. Doors that have dead bolts and various locks that take any knowledge to open aren't considered a proper exit. Small children couldn't begin to get these open.
3. On one door that had a large exit sign over it also had screen door hook, padlock and another dead bolt type of lock. This isn't permissible at all.
4. I recommend that all doors be closely checked and all locks and latches removed that takes any knowledge to open. In other words, a child or grown person must be able to walk up to a door and turn knob or push panic bar on door and exit.

Electrical:

1. The main panel box near where the office is usually maintained has a metal plate cover missing. I have recommended before that this be replaced. This is a fire hazard.
2. There is a shortage of electrical plug receptacles and if this building is used, precautions must be taken to not string long extension cords around the building and through the door ways.

(continued)

Fire alarm:

1. The fire alarm provided in the building hasn't been used for some time due to its location of the control switch.
A system of some kind that can be activated from the office area will have to be obtained.

Fire extinguishers:

I recommend that provisions be made to obtain the fire extinguishers previously used in the building by its former occupants. These included a pressurized water (2½ gallon size) in the gym area; two 5 lb Dry chemical and 1 each 2 & 3/4 lb size dry chemical to be placed in the hallways and kitchen.

Storage rooms:

1. Since there are some of the rooms being used as storage for equipment belonging to the Head Start people, I recommend that these remain locked and that all appliances and equipment be unplugged in these areas so as to alleviate all possible fire hazards as much as possible.

Stairs:

1. The railing along steps going from office area to the south hall way must be re-fastened to the floor. It is loose and could be dangerous.

Furnaces:

1. The south furnace has some chimney pipe that I believe needs screwed together with metal screws.

Generally speaking, this building can be used for this type of occupation if all precautions are taken such as:

1. Making sure all exit doors are in good working condition without any type of dead bolts and that small children can open them.
2. Proper fire extinguishers are provided.
3. Electrical drop cords are kept at a minimum and that the cover is put back on the main electrical box.
4. That no storage is stored in a manner that it could create a fire hazard.
5. That another fire alarm horn or warning device be provided so it could be near the office.
6. Also, a careful watch be kept so that there isn't a overloading condition on any one of the rooms.

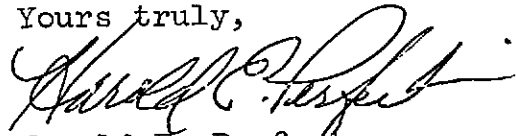
(continued)

Page 3

At this time there isn't any County Code to cover a building in this area other than the rules set forth for Day Care Centers by the State.

These are recommendations only. They are what I feel that is needed to just get by in a safe manner for the buildings intended use.

Yours truly,

A handwritten signature in dark ink, appearing to read "Harold E. Perfect". The signature is fluid and cursive, with a large initial "H" and "P".

Harold E. Perfect
Caldwell Fire Chief

cc: Betty Sullivan
Health & Welfare
Mr. Lewis Kerfoot
Fire dept. files

HAROLD E. PERFECT
Fire Chief
Telephone 459-2421

310 South 7th Avenue
CALDWELL, IDAHO
83605

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

March 8, 1973

Social Rehabilitation Services
Attn: Mrs. Summers
706 Main St.
Caldwell, Idaho 83605

Dear Mrs. Summers:

In response to your asking for a evaluation of the Day Care Center at the Caldwell Labor Camp on Monday March 5, 1973 I went out to the Center today and made a pretty thorough check of the facilities. At the time of my visit there were forty-two children at the center along with several adults for the supervision. Mr. Maurice Jones, Center Mgr. was in attendance also. I asked that the Labor Camp Mgr. (Mr. Kerfoot) assist me in the inspection and he did.

I have drawn a rough diagram of the building and numbered the rooms for reference reasons in this reply.

My findings and recommendations are:

No. 1 (Kitchen room 1)

This was one area that seemed to be o'k. The fire extinguisher was last checked on March 28, 72 and is o'k but will soon be due for service as they must be checked every year.

No. 2 (Classrooms 3)

At this time there were 13 children in room. Size seemed o'k if it hadn't been for extra items sitting around room.

(Classroom 4)

This room contained 19 cots and was so crowded that I could hardly walk around room. There is approximately 320 sq. ft. of floor area and personally I believe there would be a very serious situation if the children had to get out of this room in a hurry. On door leads to a gym. and the other door through another room. I think this is a serious condition.

(Classroom 5)

At this time no children were in the room but chairs were set up (6) so I must assume that it is used part of the time.

Fire Prevention and Suppression

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

(Classroom 5)

Exits from this room are real bad, one leads through a partially blocked hallway and the other one through a door that was padlocked on the outside. This is not advisable at all.

(Classroom 9)

Seventeen children were in this room and it also was crowded. The door leading out of this room to the north side has panic type hardware but drags real bad and must be repaired.

(Classroom 7)

Twelve children were in this room (3 & 4 years old) and this room had enough ample area for the children.

No. 3 Exits

The exit doors in this building in my estimation are very inadequate. They either swing in the wrong direction or are hanging up and I'm sure some of the children can't push hard enough to open them.

Doors in class rooms 3-4-5-9 have bad exits. Door from hallway #13 to the outside hangs up so bad that I had to hit the door real hard to get it open.

Doors from rear of gym. are inadequate for any size crowd. Only one door was unpadlocked at this time at the rear. Furniture was sitting in front of the others. I believe that the primary exit doors must open in line of egress.

No. 4 Heating plants

On checking furnaces I found that filter for return air on south furnace was plugged up. This will surely cause some trouble with heating plant.

No. 5 Fire Extinguishers

Due to the layout and nature of the building I find that the fire extinguishers are not adequate, even though there are 3 in the building. I recommend that some extinguisher Co. take a look at this problem. Rehangng one of the extinguishers and purchasing a couple more would help a lot.

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

No. 6 Storage

Needs cleaning up in room 12. This room is littered with extra boxes, etc.

Throughout this building I find that there could be a general house keeping clean up. There is too much extra things in the building to block hallways, aisles and rooms.

No. 7 Fire Bell

The fire bell control is in room 5 which was an unused room today. This bell needs to be near the office or at least the control needs to be there.

No. 8 Electrical

I found some drop cords on the floor and found one uncovered panel box in room 2. The electrical that I could see wasn't too bad although I didn't like the looks of some of the kitchen receptacles.

No. 9 Room #3

I was told that this room is a teen center or something of that nature. I would highly advise the removal of the burlap from the ceiling and walls unless it has been flame treated. I've seen this material burn from as ash of a cigarette. It could go in a hurry from any spark.

Generally Mrs. Summers this building needs some overall house cleaning and some regular maintenance. As I said before I believe that the sleeping or nap area is too crowded and hard to get out of. Some of the rooms lead through other rooms to exit, etc. causing problems.

I do believe that with some work this building could be made safe enough for the type of operation that it is being used for.

This is a recommendation only from me as the building is out of our Fire District. You can take my advice for what it is worth to your Department

HAROLD E. PERFECT
Fire Chief
Telephone 459-2421

310 South 7th Avenue
CALDWELL, IDAHO
83605

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

Your may also find the drawing somewhat out of proportion to its actual size.

cc: Mr. Maurice Jones
Center Mgr.

Mr. Kerfoot
Labor Camp Mgr.

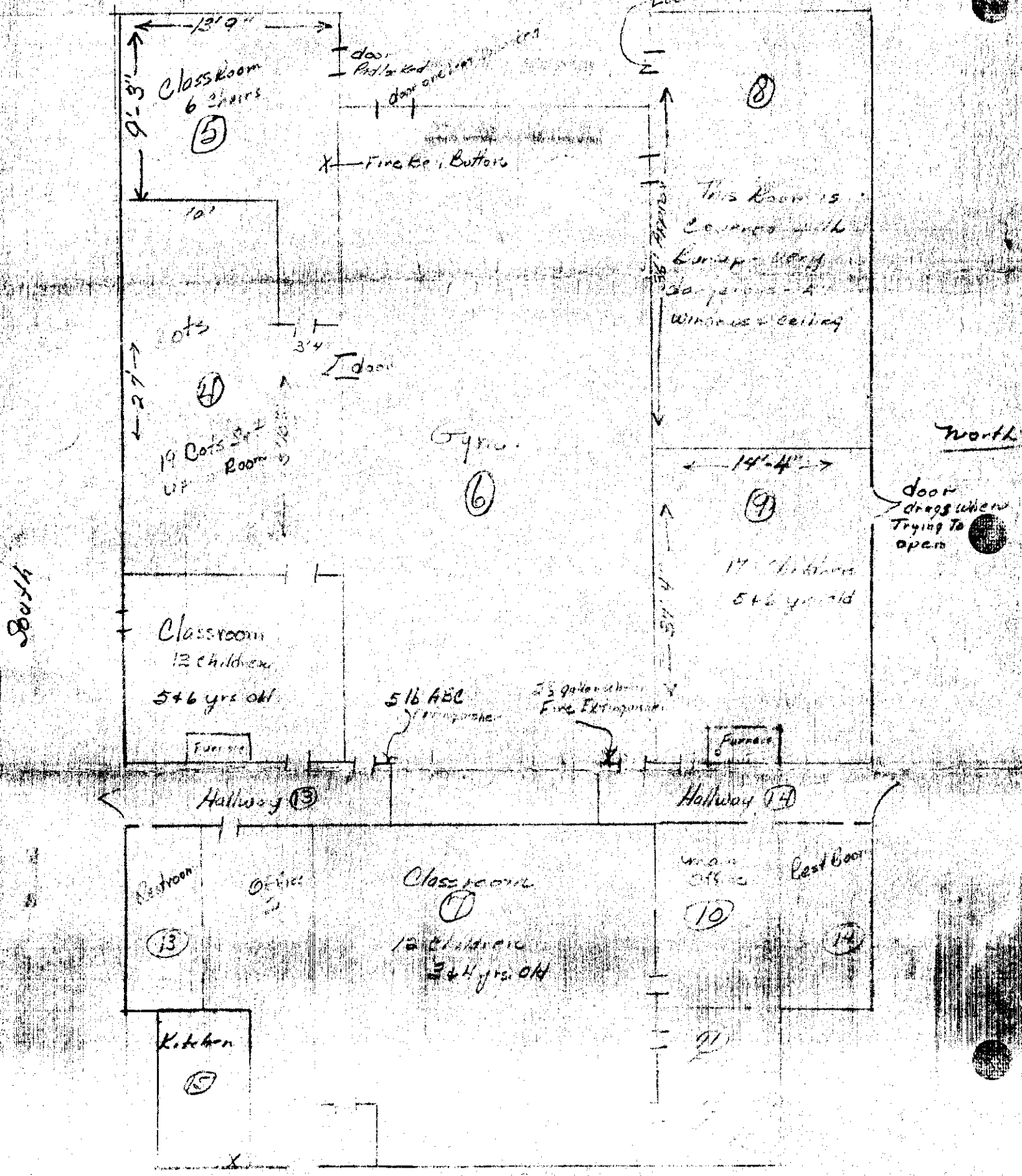
Fire Dep't. files

Yours truly,

Harold E. Perfect
Harold E. Perfect
Caldwell Fire Chief

Fire Prevention and Suppression

Libby Fire Contactor
Child with Labor Camp



East End



CANYON COUNTY HEAD START

ADMINISTRATIVE OFFICE
PHONE (208) 466-7859

906 2ND STREET SOUTH
NAMPA, IDAHO 83651

1976 - USE AGREEMENT

BETWEEN CANYON COUNTY HEAD START & IDAHO MIGRANT COUNCIL

Canyon County Head Start, under granteeship of the Canyon County Board of Commissioners, agrees to make available to the Idaho Migrant Council space for operation of a Migrant Child Development Center program to serve children at the Caldwell Labor Camp, Caldwell, Idaho.

LOCATION, SPACE, EQUIPMENT, DURATION and CONDITIONS of this agreement are described below:

I. LOCATION - SPACE - EQUIPMENT:

1. The south and central portions of the Community Center Building, Caldwell Labor Camp, as shown on the attached diagram, which includes:

- a. office area -- 121 square feet
- b. gymnasium area -- 2160 square feet
- c. three (3) classrooms -- an approximate total of 1475 square feet
- d. two (2) restrooms
- e. kitchen and east entryway

This space provides in excess of 3900 square feet.

The remainder of the building, approximately 1100 square feet, is reserved for use solely by Canyon County Head Start.

2. The permanently fenced area, to the north of the building, provides 7450 square feet of outdoor playground.
3. The following equipment, property of Canyon County Head Start, will be made available for use by the Day Care for the duration of this agreement:

- a. kitchen range (Hotpoint)
- b. refrigerator-freezer (General Electric)
- c. large oak office desk
- d. four (4) fire extinguishers in wall brackets

(Kidde: Mod. WP55 & 5DCPK and General: Mod. TCP5A & CP2 3/4)

I. Location, Space, Equipment (continued)

4. Idaho Migrant Council agrees to provide all other equipment necessary in the operation of the Migrant Child Dev. Center.

II. DURATION OF USE:

This agreement covers a three (3) month and four (4) day period. Canyon County Head Start agrees to make the above described space available to the Migrant CDC by Friday, May 28, 1976. Idaho Migrant Council will vacate the premises by Tuesday, August 31, 1976, removing all supplies and equipment which are not the property of Canyon County Head Start.

III. COST:

1. In return for use of the above described space and equipment, Idaho Migrant Council agrees to pay Five-Hundred Twenty-Five Dollars (\$525), equal to \$175 per month for the three months of use, on or before May 27, 1976.

Payment of this fee provides that in addition to indoor and outdoor CDC space, and noted equipment, electricity, water and trash container waste disposal services will be provided to the Migrant CDC by the Caldwell Housing Authority or Canyon County Head Start. This does not include insurance. The Caldwell Housing Authority carries insurance on the Community Center Building only. Any insurance covering equipment or supplies, should it be desired, will be provided by Idaho Migrant Council.

Maintenance of heat to the facility will be the responsibility of Idaho Migrant Council. The fuel storage will be at capacity when transferred for CDC use. Idaho Migrant Council will continue to provide fuel on a "Keep-Fill" service basis with Trimble Oil Company of Caldwell, Idaho, phone 459-1232, and agrees to have the fuel storage again at capacity when returned to Canyon County Head Start on August 31, 1976.

2. During the period of this agreement, the staff of the Migrant CDC must maintain the facility and grounds, and return it to Canyon County Head Start in a condition equal to that in which it was received on May 28, 1976. This includes the fenced playground area, which must be mowed and watered weekly, with specific instructions from, and meeting the requirements of, the Director of the Caldwell Housing Authority.

Idaho Migrant Council accepts the financial responsibility for repair or replacement of any item or area should damage be incurred.

Further, Idaho Migrant Council will provide Canyon County Head Start with a deposit of One-Hundred Fifty Dollars (\$150) on or

III. COST: (continued)

before May 27, 1976. Any expenses required of Canyon County Head Start for follow-up custodial or repair services to meet the terms of this agreement will be deducted from this fee, and an itemized list of costs will be given to IMC. This deposit, or its appropriate balance, will be returned to Idaho Migrant Council by September 30, 1976, when and if the facilities and grounds are returned to Canyon County Head Start in a clean and otherwise satisfactory condition by the closing date of program use.

3. The check to cover the "Use Fee" of \$525 and the "Deposit" of \$150, each due on or before May 27, 1976, will be made payable to:

Canyon County Head Start
906 Second Street South
Nampa, Idaho 83651

4. No portion of the space or equipment concerned in this agreement will be considered a "non-federal in-kind contribution" to the Migrant Child Development Center program, and may not be reported as such for federal budget/accounting purposes.
5. Idaho Migrant Council will provide the Migrant CDC with a telephone, assuming the charges for installation and use.

IV. CONDITIONS:

1. It is understood by Idaho Migrant Council that the facility described in this agreement does not meet the State of Idaho, Department of Health and Welfare requirements for an approved Child Care License on May 28, 1976, because of conditions outlined in a Fire Inspection Report (May 6, 1976, prepared by a Certified State Fire Inspector) based on the Department of Labor "Life Safety Code". However, Canyon County Head Start has been approved to operate with a Provisional License which is valid through October 27, 1976.

Idaho Migrant Council agrees to accept the facility in its Provisional License state. Should any department or agency, having the authority to close a child care center for non-compliance of the Life Safety Code requirements, demand:

- 1) that compliance renovations to the site be completed before October 27, 1976, or
 - 2) that the operation of the child care facility cease until such required renovations are completed,
- Idaho Migrant Council agrees to vacate the premises within seven (7) days of the notice and accept a pro-rated refund of the \$525 "Use Fee".

Canyon County Head Start agrees to provide Idaho Migrant Council with a copy of the May 6, 1976, Fire Inspection Report.

IV. CONDITIONS: (continued)

2. Idaho Migrant Council insures that the Migrant Child Development Center program will be operated in such a manner as to comply with all requirements for Day Care licensing (or under a Provisional License) by the State of Idaho, and in accordance with the Federal Head Start Performance Standards.

Any expense incurred in the process of providing a license for the Migrant CDC program, while using facilities at the Community Center Building, Caldwell Labor Camp, must be met by Idaho Migrant Council.

3. No structural changes may be made to or upon the facility without prior approval of the Canyon County Head Start and the Caldwell Housing Authority representative. No painting of the facility or equipment will be done without prior written approval from the Head Start Office.
4. The four (4) fire extinguishers, previously noted, will be provided by Canyon County Head Start. However, should the Fire Department of Caldwell require that a portable fire alarm be provided, this will be the responsibility and property of the Migrant CDC.
5. Refrigeration and cooking appliances will be restricted to the kitchen area. Appliances belonging to Canyon County Head Start will not be moved from their installed locations.

The space to be used by the CDC contains no laundering facilities. Idaho Migrant Council agrees to provide for these services away from the Migrant CDC site.

6. No equipment or property of Canyon County Head Start shall be removed from the building for any purpose.
7. Idaho Migrant Council will provide any necessary program insurance including general liability and accident insurance for all of the children served by the Migrant CDC. A documenting copy of this insurance coverage will be provided to Canyon County Head Start by the beginning day of the program operations, or no later than June 1, 1976.
8. The facility described in this agreement is to be used only for the purpose of the Migrant Child Development Center activities. It is agreed by Idaho Migrant Council and its representatives that this building will not be used for general Idaho Migrant Council functions.

It is further agreed that the facilities will not be sub-let or loaned to any individual, group or organization for social or meeting purposes.

IV. CONDITIONS: (continued)

9. Canyon County Head Start agrees that full administrative and operational responsibilities of the Migrant Child Development Center, while complying with the conditions of this agreement, remain with the Idaho Migrant Council staff.

However, the administrative staff of Canyon County Head Start and/or representatives of the Caldwell Housing Authority reserve the right to visit/inspect the facility. It is agreed that this can be done only during the hours that the program is in operation, and when accompanied by, or with the knowledge and consent of, a member of the Migrant CDC staff or other program representative.

Those portions of the center which have been reserved for Canyon County Head Start program or storage use may be entered by their representatives at any time.

10. This agreement must be approved by, and carry the signature of, a representative of the Caldwell Housing Authority. Further, the execution of this agreement must continue to meet conditions of the Canyon County Head Start "Use Agreement" with the Caldwell Housing Authority.
11. In the event of non-compliance with the foregoing terms, the agreement will be considered breached, requiring immediate negotiation. Failure to reach agreement will be considered grounds for nullification by Canyon County Head Start and/or the Caldwell Housing Authority. Should this occur, Idaho Migrant Council agrees to vacate the premises upon a two week (14 day) written notice.
12. Conditions or problems not addressed in this agreement, which might develop as mutual concerns, are agreed to be negotiated by appropriate individuals or groups; i.e. staff of the local CDC program and program administrators or policy making bodies.
13. At the beginning of their employment at the Caldwell Head Start Center site, this "Use Agreement" will be discussed with each member of the Migrant Child Development Center staff who will working in said facility, and who will be responsible for seeing that the terms of this "Agreement" are carried out in an ongoing manner.

Further, a copy of this "Use Agreement" will be posted during the term of Migrant CDC operation in a location readily available for referral by program staff, parents and volunteers.

This "Use Agreement" has been approved and accepted by three (3) authorized representatives, each, from Canyon County Head Start and from Idaho Migrant Council, Inc.

CANYON COUNTY HEAD START

IDAHO MIGRANT COUNCIL, INC.

(1) Billy D. Fogg

Policy Council Chairmen

Date: May - 24 - 1976

(1) Humbert L. Linder

Executive Director

Date: 5/24/76

(2) A. P. Linder

Grantee Board/ Co. Commissioner

Date: _____

(2) Frederick J. Green
Area Manager

Date: 5-24-76

(3) Robert M. Moshier

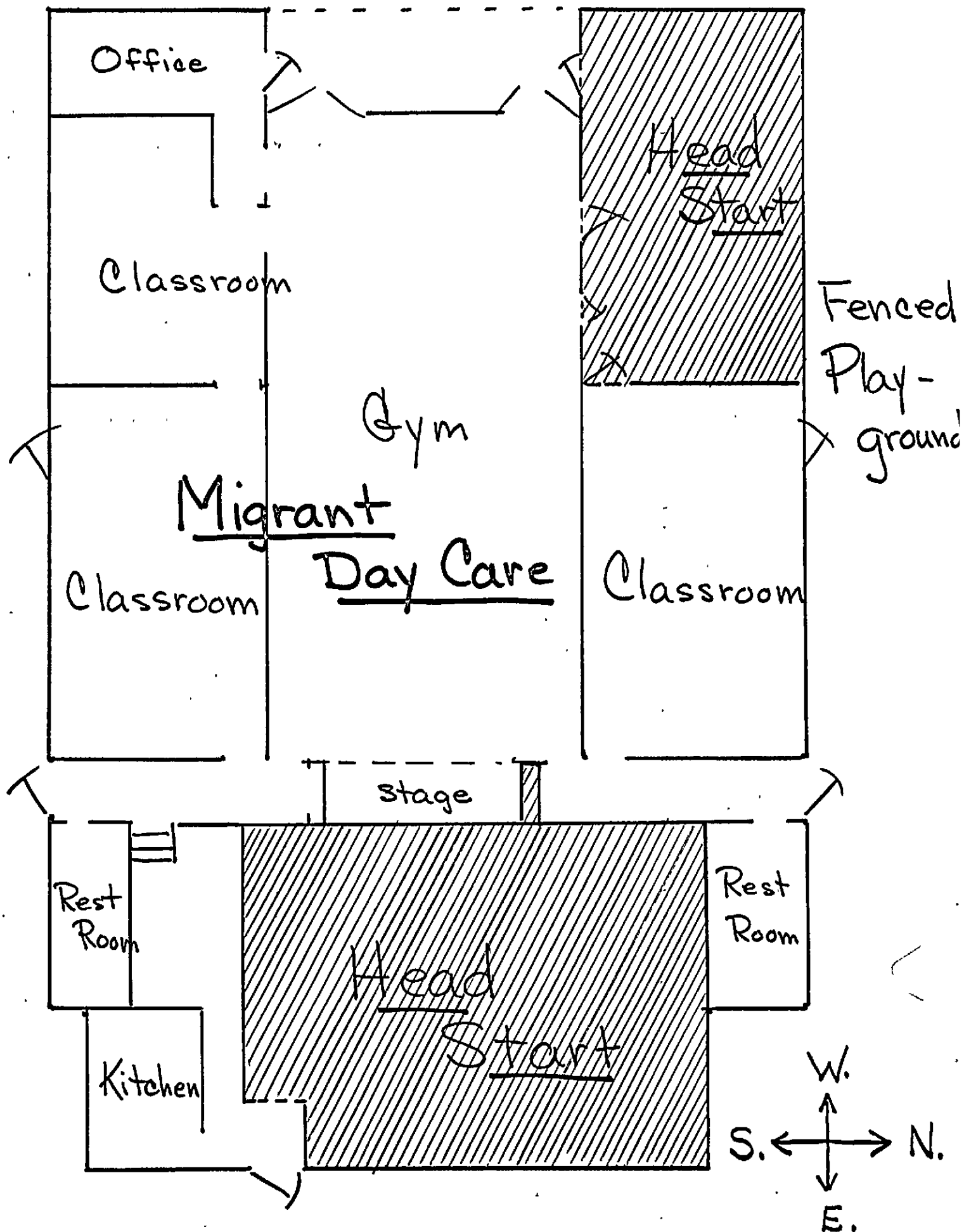
Executive Director of the
Caldwell Housing Authority

Date: 5-22-76

(3) Barbara J. Garza

CDC Administrator

Date: 5-24-1976



HAROLD E. PERFECT
Fire Chief
Telephone 459-2421

310 South 7th Avenue
CALDWELL, IDAHO
83605

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

March 22, 1974

D.E.C.S.
Sue Beto
P.O. Box 988
Caldwell, Idaho

Dear Sue:

As per your request I made an inspection of the Head Start Building at the Caldwell Labor Camp. Date of inspection was March 21, 1974.

I have attached a rough drawing of the building and numbered the rooms and doors so I could refer back to them. The following is my recommendations.

Playroom #7: Door #b sticks when you push on it certain ways. One of the latches needs to be repaired. Little people probably couldn't open it. Marked as a exit.

Door #k out of same room opens wrong direction to be proper exit so it would make the above one all that more important.

Drop cord must be removed going through Door #L and into playroom. Runs record player. Plug-in needs to be provided for this.

Wall receptable loose in wall, could cause wiring to arc. Cover loose also.

Hallway #14: No light provided for hallway.

2½ lb. dry chemical Extinguisher o'k. Date of last check was 5-17-73.

Gym: There needs to be some cleaning up of storage on the stage in the gym.

Removed the plugged in cord on the stage that ran to a door in room #3 and was being mashed in the door. This ran a record player in room #3. This was a very dangerous fire hazard.

2½ Gallon Pressurized Water Extinguisher mounted at the end of the gym was probably o'k but the inspection tag was missing so I couldn't tell when it was last checked.

Fire Prevention and Suppression

Gym: Exit doors to the west end of the gym need some repair. Doors #G will not open unless a chain is pulled to release top latch. Some one has placed a wood strip on wrong side of door. Other doors just need adjusting or planed off to let them close easier. Center door was blocked but if other two sets were working they would be sufficient.

Hallway #13: Door sticks going to the outside.

Fire Extinguisher is a 5lb. dry chemical B.C.
Date of check was 5-17-73.

Room #4:

Extension cord runs through wall to room #3. This is a poor practice and suggest that wall receptables be added to eliminate using these long drop cords and especially running them through the walls.

Door leading to the outside in this room sticks and also has door partially closed over with a curtain. Curtain needs to be removed and door fixed.

Furnaces: Both furnaces seemed to be working o'k and the filters had been changed recently.

Fire Alarm: Advised that the fire alarm horn be moved to the area where some one was at most of the time, such as the office of Loretta Nichols. This can be heard over all of the building but needs to be close to some area such as the office.

Exits: There are exits in this building that do not have proper exit signs on them. The management should take this into consideration and place exit signs on the remainder of the exit doors.

Housekeeping: An all out effort on the part of the Management needs to be made to keep areas clear in the rooms so if the children have to exit in a hurry that they won't be falling over boxes, chairs and other items.

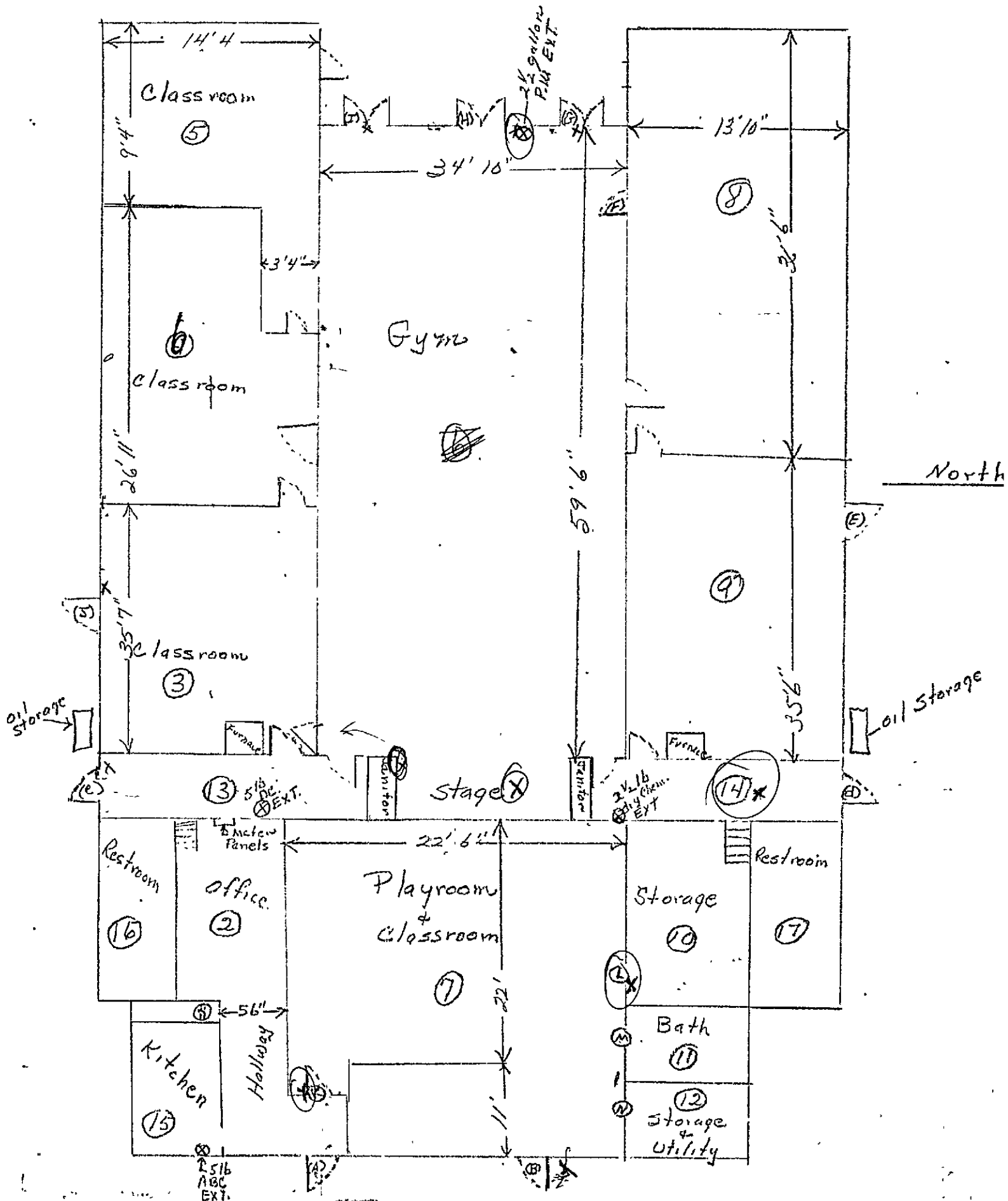
Generally this building if properly maintained is o'k for this type of occupancy. I believe that the management is watching the loading of the building with children such as how many can be in an area at a time, etc. This report is a recommendation only as the building is out of our Fire District. Hope this has helped out some way.

CC: Mr. Maurice Jones
Mrs. Crowley
Mr. Lewis Kerfoot
Mgr. Labor Camp

Yours truly,
Harold E. Perfect
Harold E. Perfect
Caldwell Fire Chief

↑
West

Day Care Center Caldwell Labor Camp



HAROLD E. PERFECT
Fire Chief
Telephone 459-2421

310 South 7th Avenue
CALDWELL, IDAHO
83605

CALDWELL FIRE DEPARTMENT

CITY OF CALDWELL

October 13, 1975

Sandra Rossow
Idaho Migrant Council
315 Main St.
Caldwell, Idaho 83605

Ref: Inspection for Day Care Center at Labor Camp

Dear Sandra:

The following is my recommendation for the use of 3 units at the Caldwell Labor Camp as a Day Care Center.

As stated by you there will be a maximum of 40 children including 6 infants with the occupancy load divided between 3 buildings.

In measuring the 3 units, which all have the same floor space area, I find that there is 192 square feet of usable floor space in each unit exclusive of all rooms stated in the regulations for Day Care Centers. This would make a total of 576 square feet of usable floor space.

Table No. 33A of the Uniform Building Code states that there must be 50 square feet per occupant so this would permit only 11.5 children. You will note that this is a difference between the State Regulations which says 25 square feet per child. We have to use the most restrictive code in all cases and for example if the 25 square feet were OK'd within our City limits, it would have to be allowed by a variance through the City Council. Of course in this location our Council hasn't any jurisdiction.

Also, Section table No. 33A of the Uniform Building Code states that any Day Care Center with an occupant load over five (5) must have two approved exits.

Section 9-7211 of the Life Safety Code states that each floor occupied by children shall have not less than two remote exits. All such exits shall discharge directly to the outside.

Section 9-7233 of Life Safety Code states every bathroom door shall be designed to permit opening of the locked door from the outside in an emergency and the opening devices shall be readily accessible to the staff.

(continued)

Fire Prevention and Suppression

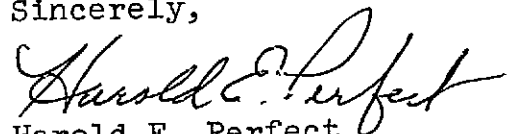
Page 2 Inspection for Day Care Center at Labor Camp

In summary my recommendations are:

1. There isn't proper exits in each apartment for its use as a Day Care Center.
2. Square footage is not sufficient for the amount of children expected.
3. I have some concern about the wall heaters in these buildings because of the small children being able to make contact with them when they are hot.
4. Some of the electrical plug-ins need covers replaced as they are broken.
5. There isn't any room set aside for an isolation room in any of the apartments. This would have to be done to comply with State Regulations so caution needs to be taken on any additional building being done or remodeling, and be sure it is permitted before work is done.
6. Fire extinguishers would have to be installed in each unit if they were used as a center.
7. No locks could be used on doors that couldn't be opened by the children without special knowledge. In other words, no dead bolt locks or locks that take keys to open.
8. Section 9-7231 of Life Safety Code states that all doors in means of egress shall swing out. These don't.

The above are recommendations. There would have to be changes made to meet these requirements. I am passing on a copy of this letter to Lew Kerfoot, the Camp Manager, so he can review the problems.

Sincerely,

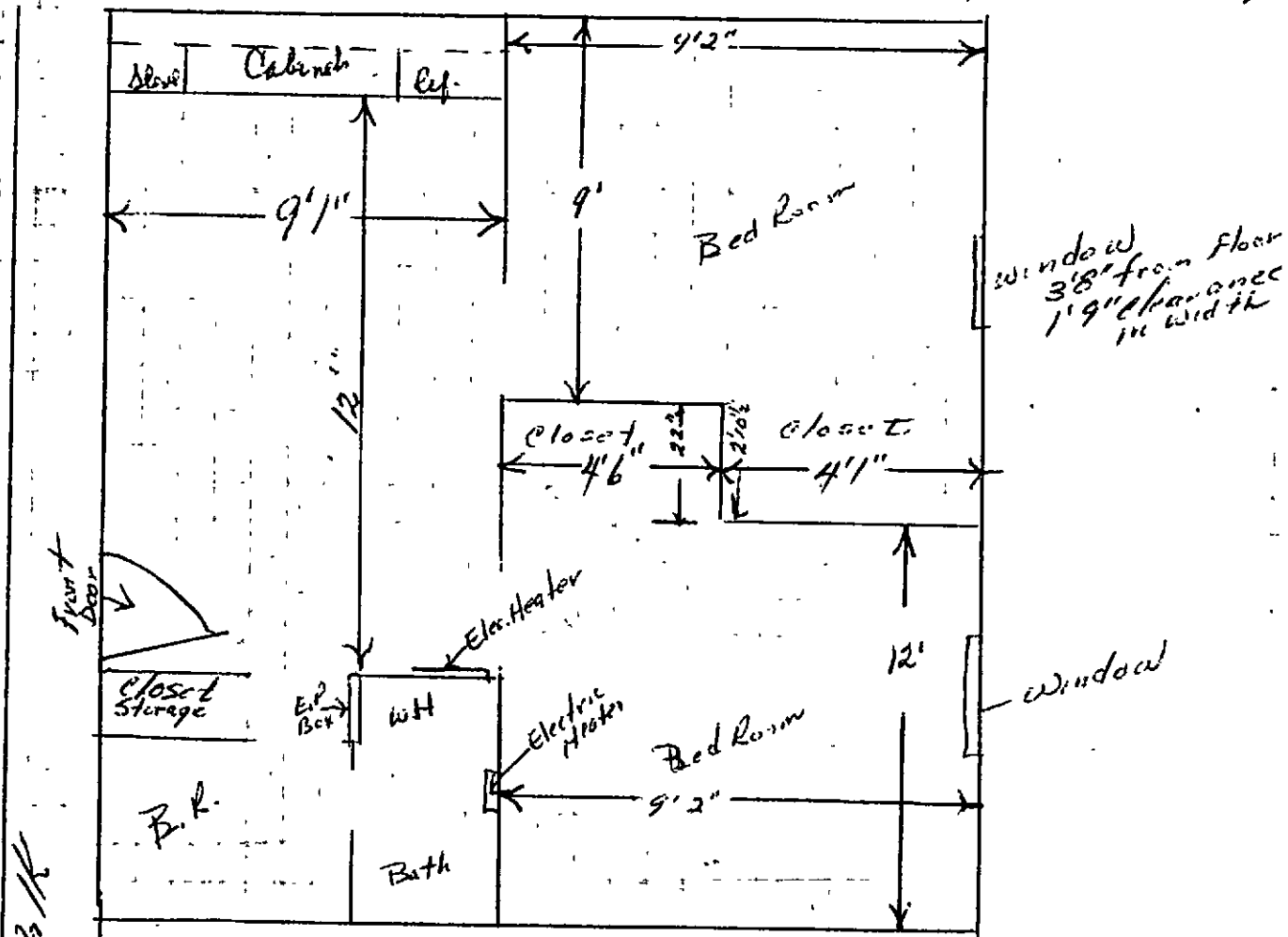


Harold E. Perfect
Fire-Chief
Caldwell Fire Department

cc: Lew Kerfoot
cc: Health & Welfare
cc: Department files

Inspection October 11, 1975

Drawing of one of Units proposed to use as a Day
Care Center. (Labor Camp) Bldg #1 of 3 Bldgs:



Drawing Not To Scale

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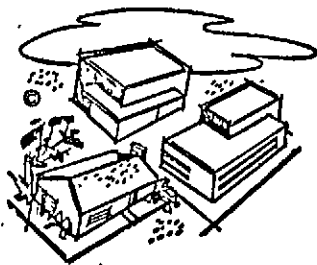
HOUSING AUTHORITY OF THE CITY OF CALDWELL

Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

TELEPHONE
450-2232



April 19, 1973

Mrs. Shirley Crowley, Director
Canyon County Head Start
906 2nd Street South
Nampa, Idaho 83651

Dear Mrs. Crowley:

This letter confirms the agreement by the Caldwell Housing Authority to make available the Community Center building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start-Day Care Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health, Education and Welfare - Office of Child Development during the term specified herein, this agreement will run from June 1, 1973 for a period of 17 months in duration, or October 31, 1974.

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month during the period of this agreement.

Use of the building (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangement for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and use agreement would remain with the Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children and staff, will be carried by the Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties involved, with a thirty day notice.

Yours truly,

Robert L. Kerfoot
Executive Director, Caldwell Housing Authority
Manager, Farm Labor Camp

Accepted by:

Representative of Canyon Co. Head Start

on

April 19, 1973
Date

*Canyon Co. Head Start
Copy*



CANYON COUNTY HEAD START

Administrative Office
Phone (208) 466-7859

906 2nd Street South
Nampa, Idaho 83651

USE AGREEMENT BETWEEN CANYON COUNTY HEAD START & IDAHO MIGRANT COUNCIL

Canyon County Head Start, under granteeship of the Canyon County Board of Commissioners, agrees to make available to the Idaho Migrant Council space for operation of a Migrant Day Care program to serve children at the Caldwell Labor Camp, Caldwell, Idaho.

LOCATION, SPACE, EQUIPMENT, DURATION, and CONDITIONS of this agreement are described below:

I. LOCATION - SPACE - EQUIPMENT:

1. The North and West area of the Community Center Building, Caldwell Labor Camp, (as shown in the attached plan,) which includes -
 - a. office area - 121 square feet
 - b. gymnasium area - 2160 square feet
 - c. two (2) classrooms - 532 square feet each
 - d. restroom

This space provides in excess of 3350 square feet.

The remainder of the building (approximately 1800 square feet) is reserved for use solely by Canyon County Head Start.

2. The permanently fenced area (to the North of the building) provides 7450 square feet of outdoor playground, available to the Migrant Day Care. Head Start's center staff retains the right to work out an equitable schedule of joint and/or independent use of this area by both programs.
3. Idaho Migrant Council agrees to provide all equipment necessary in the operation of their Migrant Day Care.

II. DURATION OF USE:

This agreement covers a four month period. Canyon County Head Start agrees to make the above described space available to Migrant Day Care on Wednesday, May 16, 1973. Idaho Migrant Council will vacate this same space by Saturday, September 15, 1973.

III. COST

1. In return for use of the above described space, Idaho Migrant Council agrees to make four (4) monthly payments of \$112.50 each (on or before the 18th of each of the months of May, June, July and August 1973) to the administrative office of Canyon County Head Start in Nampa.

These checks are to be made payable to -
Caldwell Housing Authority
P. O. Box 70
Caldwell, Idaho 83605

Payment of this fee provides that in addition to indoor and outdoor Day Care space, electricity, water and heat (in the form that they are currently available to the above mentioned area) and trash-container waste disposal will be provided to the Migrant Day Care by the Caldwell Housing Authority or Canyon County Head Start. This does not include insurance. The Caldwell Housing Authority carries insurance on the Community Center Building only. Any insurance covering equipment or supplies, should it be desired, will be provided by Idaho Migrant Council.

2. During the period of this agreement, the staff of the Migrant Day Care must maintain the facility, and return it to Canyon County Head Start, in a condition equal to that in which it was received on May 16, 1973. Idaho Migrant Council accepts the responsibility for repair or replacement of any item or area should damage be incurred.

Further, Idaho Migrant Council will provide Canyon County Head Start with a deposit of \$100 by May 18, 1973. This deposit will be returned to Idaho Migrant Council by September 18, 1973, when and if the facilities are returned to Canyon County Head Start in a clean and otherwise satisfactory condition on September 15, 1973.

3. Idaho Migrant Council will provide the Migrant Day Care Center with a telephone, assuming the charges for installation and use.

IV. CONDITIONS

1. Idaho Migrant Council insures that the Migrant Day Care program will be operated in such a manner as to comply with all requirements for Day Care licensing by the State of Idaho.

Any expense incurred in the process of providing a license for the Migrant program, while using facilities at the Community Center Building, must be met by Idaho Migrant Council.

No structural changes may be made to/or upon the facility without prior approval of the Canyon County Head Start and the Caldwell Housing Authority representative.

IV. CONDITIONS: (continued)

2. The Fire Chief from the city of Caldwell has directed that a portable fire alarm and fire extinguishers of a prescribed type must be available to each of the child care programs operating in the Community Center building. Idaho Migrant Council agrees to provide those necessary for the Migrant Day Care. They will remain the property of Idaho Migrant Council upon vacating the premises.
3. The space to be used by the Migrant Day Care contains no facilities for cooking or laundering. Idaho Migrant Council agrees to provide for these services away from the Day Care Center site.

On-site food preparation will be limited to that necessary in caring for infants, and able to be done on a hot-plate or similar appliance. Refrigeration appliances may be provided to the extent that they are consistent with the circuits to the Migrant Center rooms.

4. Idaho Migrant Council will provide any necessary program insurance including general liability and accident insurance for all of the children of the Migrant Day Care. A documenting copy of this insurance coverage will be provided to Canyon County Head Start by the beginning day of program operation.
5. The facility described in this agreement is to be used only for the purpose of Migrant Day Care activities. It is agreed by Idaho Migrant Council and its representatives that this building will not be used for general Idaho Migrant Council functions.

It is further agreed that the facilities will not be sub-let or loaned to any individual, group or organization for social or meeting purposes.

6. Canyon County Head Start agrees that full administrative and operational responsibilities of the Migrant Day Care -- while complying with the conditions of this agreement -- remain with the Idaho Migrant Council staff.

However, the administrative staff of Canyon County Head Start and/or representatives of the Caldwell Housing Authority reserve the right to visit/inspect the facility. It is agreed that this can be done only during the hours that the program is in operation, and when accompanied by, or with the knowledge and consent of, a member of the Migrant Day Care staff or other program participant.

7. This agreement must be approved by, and carry the signature of, a representative of the Caldwell Housing Authority. Further, the execution of this agreement must continue to meet conditions of the Canyon County Head Start "Use Agreement" with the Caldwell Housing Authority.

IV. CONDITIONS: (continued)

8. In the event of non-compliance with the foregoing terms, the agreement will be considered breached, requiring immediate negotiation. Failure to reach agreement will be considered grounds for nullification by Canyon County Head Start and/or the Caldwell Housing Authority. Should this occur, Idaho Migrant Council agrees to vacate the premises upon a two week (14 day) written notice.
9. Conditions or problems not addressed in this agreement, which might develop as mutual concerns, are agreed to be negotiated by appropriate individuals or groups; i.e. staff of the local Day Care programs, program administrators or policy making bodies.

This "Use Agreement" has been approved and accepted by authorized representatives of Canyon County Head Start and Idaho Migrant Council, Inc.

CANYON COUNTY HEAD START

By Lou Randolph
Policy Council Chairman
 Date May 2, 1973

By Ira L. Croven
Canyon County Commissioner
 Date May 3, 1973

By Robert M. Merka
Exp. Dir. Housing Authority
 Date 5-3-73

IDAHO MIGRANT COUNCIL, INC.

By Humberto Tuent
Executive Director
 Date 5/15/73

By _____

 Date _____

By _____

 Date _____

Day Care Center
Chilwell Harbor Camp

Ken
West
↑

locked door

Office

door
locked
door
door

Class

Migrant
Day Care

Gym

Class

Cots

19 Cots
Up in Room

Classroom

13 children

546 yrs old

Furnace

516 A.C.
Heating system

35 gallon water
Fire Extinguisher

Furnace

Hallway

Hallway

Restroom

(13)

Food
Storage

Kitchen

(15)

Rest
Room

(14)

North

door
crossed
trying to
open



CANYON COUNTY HEAD START

Administrative Office
Phone (208) 466-7859

906 2nd Street South
Nampa, Idaho 83651

USE AGREEMENT

BETWEEN CANYON COUNTY HEAD START & IDAHO MIGRANT COUNCIL

Canyon County Head Start, under granteeship of the Canyon County Board of Commissioners, agrees to make available to the Idaho Migrant Council space for operation of a Migrant Day Care program to serve children at the Caldwell Labor Camp, Caldwell, Idaho.

LOCATION, SPACE, EQUIPMENT, DURATION and CONDITIONS of this agreement are described below:

I. LOCATION - SPACE - EQUIPMENT:

1. The south and central portions of the Community Center Building, Caldwell Labor Camp, as shown on the attached diagram, which includes:

- a. office area -- 121 square feet
- b. gymnasium area -- 2160 square feet
- c. three (3) classrooms -- an approximate total of 1475 square feet
- d. two (2) restrooms
- e. kitchen and east entryway

This space provides in excess of 3900 square feet.

The remainder of the building, approximately 1100 square feet, is reserved for use solely by Canyon County Head Start.

2. The permanently fenced area, to the north of the building, provides 7450 square feet of outdoor playground.
3. The following equipment, property of Canyon County Head Start, will be made available for use by the Day Care for the duration of this agreement:

- a. kitchen range (Hotpoint)
- b. refrigerator-freezer (General Electric)
- c. large oak office desk
- d. four (4) fire extinguishers in wall brackets

(Kidde: Mod. WP55 & 5DCPK and General: Mod. TCP5A & CP2 3/4)

I. Location, Space, Equipment (continued)

4. Idaho Migrant Council agrees to provide all other equipment necessary in the operation of their Migrant Day Care.

II. DURATION OF USE:

This agreement covers a three (3) month period. Canyon County Head Start agrees to make the above described space available to Migrant Day Care by Wednesday, May 28, 1975. Idaho Migrant Council will vacate this same space by Wednesday, August 27, 1975.

III. COST:

1. In return for use of the above described space and equipment, Idaho Migrant Council agrees to pay Five-Hundred Twenty-Five Dollars (\$525), equal to \$175 per month for the three months of use, on or before June 2, 1975.

Payment of this fee provides that in addition to indoor and outdoor Day Care space, and noted equipment, electricity, water and trash container waste disposal services will be provided to the Migrant Day Care by the Caldwell Housing Authority or Canyon County Head Start. This does not include insurance. The Caldwell Housing Authority carries insurance on the Community Center Building only. Any insurance covering equipment or supplies, should it be desired, will be provided by Idaho Migrant Council.

Maintenance of heat to the facility will be the responsibility of Idaho Migrant Council. The fuel storage will be at capacity when transferred for Day Care use. Idaho Migrant Council will continue to provide fuel on a "Keep-Fill" service basis with Trimble Oil Company of Caldwell, Idaho (Phone 459-1232), and agrees to have the fuel storage again at capacity when returned to Canyon County Head Start on August 27, 1975.

2. During the period of this agreement, the staff of the Migrant Day Care must maintain the facility and grounds* and return it to Canyon County Head Start in a condition equal to that in which it was received on May 28, 1975. Idaho Migrant Council accepts the responsibility for repair or replacement of any item or area should damage be incurred.

Further, Idaho Migrant Council will provide Canyon County Head Start with a deposit of \$75 on or before June 2, 1975. This deposit will be returned to Idaho Migrant Council by September 10, 1975, when and if the facilities and grounds are returned to Canyon County Head Start in a clean and otherwise satisfactory condition by the closing date of program use.

* The fenced playground area is to be mowed and watered at least every two (2) weeks.

III. COST: (continued)

3. The check to cover the "Use Fee" of \$525 and the "Deposit" of \$75, each due on or before June 2, 1975, will be made payable to:

Canyon County Head Start
906 Second Street South
Nampa, Idaho 83651

4. No portion of the space or equipment concerned in this agreement will be considered a "non-federal in-kind contribution" to the Migrant Day Care program, and may not be reported as such for federal budget/accounting purposes.
5. Idaho Migrant Council will provide the Migrant Day Care Center with a telephone, assuming the charges for installation and use.

IV. CONDITIONS:

1. Idaho Migrant Council insures that the Migrant Day Care program will be operated in such a manner as to comply with all requirements for Day Care licensing by the State of Idaho.

Any expense incurred in the process of providing a license for the Migrant program, while using facilities at the Community Center Building, must be met by Idaho Migrant Council.

No structural changes may be made to or upon the facility without prior approval of the Canyon County Head Start and the Caldwell Housing Authority representative. No painting of the facility or equipment will be done without prior written approval from the Head Start office.

2. Fire extinguishers, previously noted, will be provided by Canyon County Head Start. However, should the Fire Chief of Caldwell require that a portable fire alarm be provided, this will be the responsibility and property of the Day Care program.
3. Refrigeration and cooking appliances will be restricted to the kitchen area. Appliances belonging to Canyon County Head Start will not be moved from their installed locations.

The space to be used by the Day Care contains no laundering facilities. Idaho Migrant Council agrees to provide for these services away from the Day Care Center site.

4. No equipment or property of Canyon County Head Start shall be removed from the building for any purpose.

IV. CONDITIONS; (continued)

5. Idaho Migrant Council will provide any necessary program insurance including general liability and accident insurance for all of the children of the Migrant Day Care. A documenting copy of this insurance coverage will be provided to Canyon County Head Start by the beginning day of program operation.
6. The facility described in this agreement is to be used only for the purpose of Migrant Day Care activities. It is agreed by Idaho Migrant Council and it's representatives that this building will not be used for general Idaho Migrant Council functions.

It is further agreed that the facilities will not be sub-let or loaned to any individual, group or organization for social or meeting purposes.

7. Canyon County Head Start agrees that full administrative and operational responsibilities of the Migrant Day Care, while complying with the conditions of this agreement, remain with the Idaho Migrant Council staff.

However, the administrative staff of Canyon County Head Start and/or representatives of the Caldwell Housing Authority reserve the right to visit/inspect the facility. It is agreed that this can be done only during the hours that the program is in operation, and when accompanied by, or with the knowledge and consent of, a member of the Migrant Day Care staff or other program representative.

Those portions of the center which have been reserved for Canyon County Head Start program or storage use may be entered by their representatives at any time.

8. This agreement must be approved by, and carry the signature of, a representative of the Caldwell Housing Authority. Further, the execution of this agreement must continue to meet conditions of the Canyon County Head Start "Use Agreement" with the Caldwell Housing Authority.
9. In the event of non-compliance with the foregoing terms, the agreement will be considered breached, requiring immediate negotiation. Failure to reach agreement will be considered grounds for nullification by Canyon County Head Start and/or the Caldwell Housing Authority. Should this occur, Idaho Migrant Council agrees to vacate the premises upon a two week (14 day) written notice.

IV. CONDITIONS: (continued)

10. Conditions or problems not addressed in this agreement, which might develop as mutual concerns, are agreed to be negotiated by appropriate individuals or groups; i.e. staff of the local Day Care program and program administrators or policy making bodies.
11. This "Use Agreement" will be discussed with all members of the Migrant Day Care staff who will be working in the facility described in this "Agreement", and who will be responsible for seeing that the terms of this "Agreement" are carried out in an on-going manner.

Further, a copy of this "Use Agreement" will be posted during the term of Center operation in a location readily available for referral by program staff, parents and volunteers.

This "Use Agreement" has been approved and accepted by three (3) authorized representatives each from Canyon County Head Start and from Idaho Migrant Council, Inc.

CANYON COUNTY HEAD START

IDAHO MIGRANT COUNCIL, INC.

(1) Tom Martin
County Council Chairman
 Date: May 27, 1975

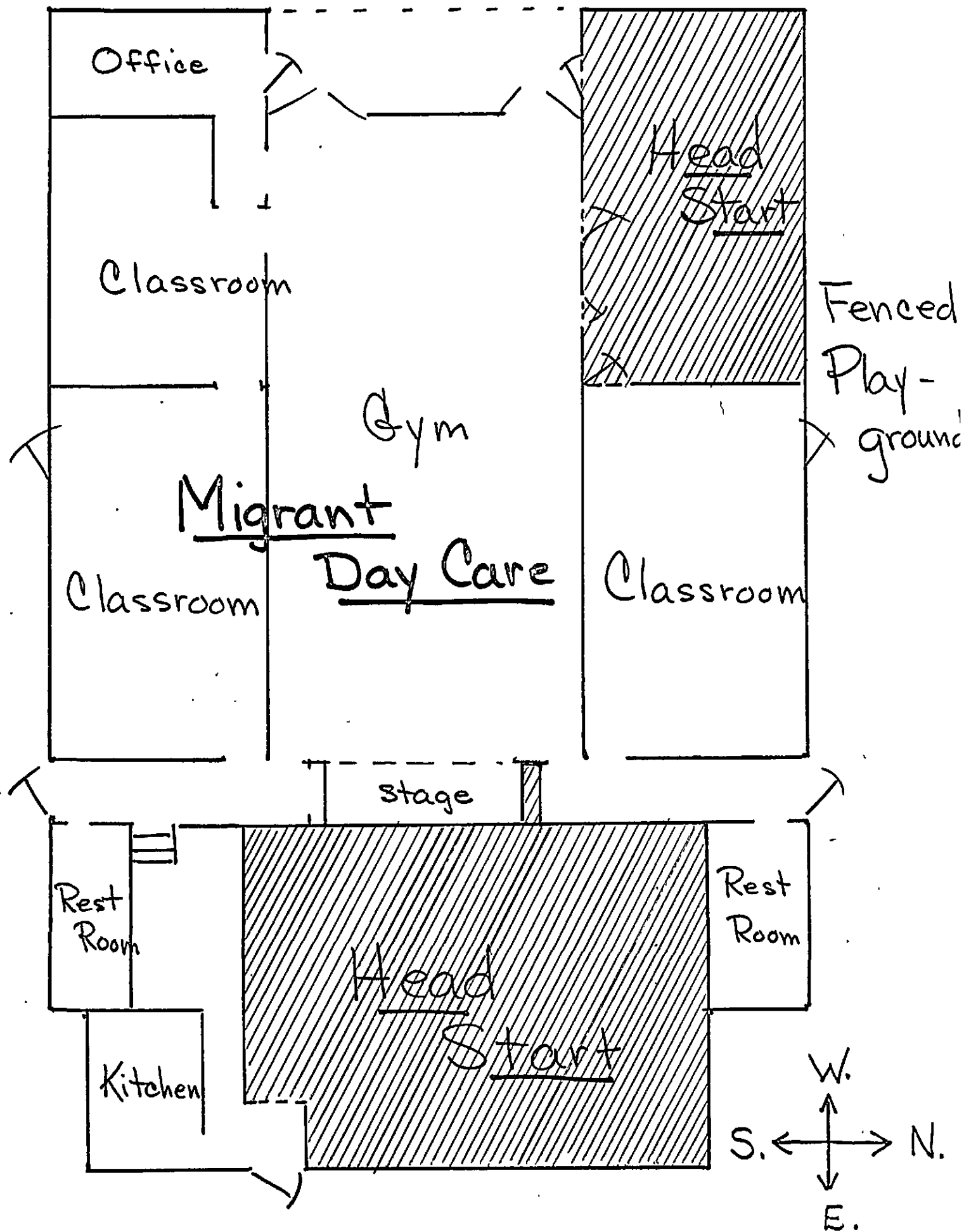
(1) Humberto Lentes
Executive Director
 Date: May 27, 1975

(2) A. Palmer
Co Commissioner - Board
 Date: _____

(2) Dionicio Benavides
Coordinator
 Date: May 27, 1975

(3) Robert Mayo
Exec. Director Housing Authority
 Date: May 27, 1975

(3) Sandra Rossow
Administrator
 Date: 5-27-75



Mrs. Shirley Crowley
Head Start Director
Canyon County Head Start
906 Second Street South
Nampa, Idaho 83651

Dear Mrs. Crowley:

This letter confirms the agreement by the Caldwell Housing Authority to make available the Community Center building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start-Day Care Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health, Education and Welfare - Office of Child Development during the term specified herein, this agreement will run from June 1, 1973 for a period of 17 months in duration, or October 31, 1974.

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month during the period of this agreement.

Use of the building⁽¹⁾ for any purpose other than those associated with normal functions of the Canyon County Head Start program or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority, or their representative. This would include any arrangement for sub-lease of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and agreement would remain with the original leasee, Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined as necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children and staff, will be carried by the Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties involved.

Yours truly,

Robert L. Kerfoot
Housing Authority of the City of Caldwell
Executive Director
Farm Labor Camp
Manager

Accepted by:

Representative of Canyon Co. Head Start

on

Date

HOUSING AUTHORITY OF THE CITY OF CALDWELL

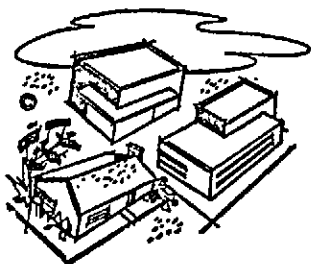
Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

TELEPHONE
459-2232

December 16, 1971



Mrs. Shirley Crowley
Head Start Director
Canyon County Head Start
906 Second Street South
Nampa, Idaho 83651

Dear Mrs. Crowley:

This letter confirms the agreement by the Caldwell Housing Authority to make available the Community Center building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start-Day Care Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health, Education and Welfare - Office of Child Development during the term specified herein, this agreement will run from December 1, 1971 for a period not less than 18 months in duration, or May 31, 1973.

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month during the period of this agreement.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined as necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children and staff, will be carried by the Canyon County Head Start.

Yours truly,

A handwritten signature in cursive script, appearing to read "Robert L. Kerfoot".

Robert L. Kerfoot
Housing Authority of the City of Caldwell
Executive Director
Farm Labor Camp
Manager

Accepted by:

Shirley St. Crowley
Representative of Canyon Co. Head Start

on

Date

Dec. 16, 1971

HOUSING AUTHORITY OF THE CITY OF CALDWELL

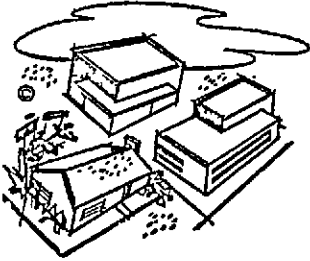
Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

October 27, 1975

TELEPHONE
459-2232



To: Canyon County Head Start
Attention: Shirley W. Crowley, Program Director
906 Second Street South, Nampa, Idaho 83651

From: Robert L. Kerfoot, Executive Director

This statement confirms the agreement by the Caldwell Housing Authority to make available the Community Center Building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start, 906 Second Street South, Nampa, Idaho. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health and Welfare/Office of Child Development during the term specified herein, this agreement will run from November 1, 1975 for a period of twelve (12) months in duration, through October 31, 1976. It is agreed that Canyon County Head Start will be offered first rights to renew this use agreement.

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month, by the 10th of each month, during the period of this agreement.

Use of the building, (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program, or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangements for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and use agreement would remain with the Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children, staff and volunteers, will be carried by Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties involved, with a thirty day notice.

APPROVED BY: (Representing Caldwell Housing Authority)

(Date)

Donald E. Pomeroy
Robert L. Kerfoot

10/31/75

10-31-75

ACCEPTED BY: (Representing Canyon County Head Start)

Shirley W. Crowley
Shirley W. Crowley

10-31-75

10-31-75

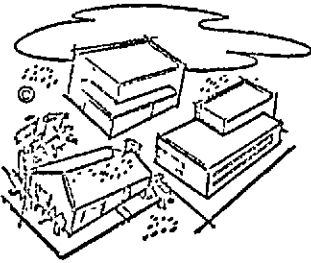
HOUSING AUTHORITY OF THE CITY OF CALDWELL

Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83603

TELEPHONE
459-2232



To: Shirley W. Crowley, Head Start Director
From: Robert L. Kerfoot
Date: October 16, 1974

This statement confirms the agreement by the Caldwell Housing Authority to make available the Community Center building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start, 906 Second Street South, Nampa, Idaho. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health and Welfare - Office of Child Development during the term specified herein, this agreement will run from October 31, 1974 for a period of twelve (12) months in duration, or October 31, 1975. It is agreed that Canyon County Head Start will be offered first rights to renew this use agreement.

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month, by the 10th of each month, during the period of this agreement.

Use of the building (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangement for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and use agreement would remain with the Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children and staff, will be carried by the Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties involved, with a thirty day notice.

APPROVED BY: (Representing Caldwell Housing Authority)

3946

Donald E. Power, chairman
Robert Kerfoot, secretary

ACCEPTED BY: *Shirley W. Crowley* on _____
(Representing Canyon County Head Start)

10-16-'74
(Date)

UNITED STATES DEPARTMENT OF AGRICULTURE

FARMERS HOME ADMINISTRATION

510 Arthur Street

Caldwell, ID 83605

Feb. 10, 1976

Housing Authority of Caldwell

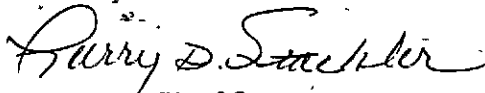
P. O. Box 70

Caldwell, ID 83605

Gentlemen:

The Use Agreement between the Housing Authority of the City of Caldwell and Canyon County Head Start is approved.

Yours very truly,



Larry D. Stachler
Acting County Supervisor

May 6, 1976

Mrs. Shirley Crowley
Canyon County Headstart
906 2nd Ave. So.
Nampa, Id 83651

Subject: Fire Inspection Report

Dear Shirley:

Through your request to the Idaho State Dept. of Labor, I performed a fire inspection on the Headstart Day Center at the Caldwell Labor Camp. Following are the results of that inspection.

Exit Doors: There are a sufficient number of exits and the locations are good, however, there are a few items in this category that need to be corrected.

- A. Most of the exit doors have hasps and padlocks. Section 9-7231 and 9-133 of the life safety code states that dead bolts or padlocks are not acceptable. Since the occupant load is less than 100 panic hardware is not mandatory, but it does have to be the type of doorknob where, even though locked from the outside, a child or person may open it from the inside without any special knowledge or effort and without a key.
- B. A few of the exit doors have extra screen doors in addition to the main door. These extra screen doors will have to be removed.
- C. The front door by the kitchen and the north hallway door binds. These two doors should be repaired.

Housekeeping: Generally good throughout building. However, the N.W. storage room could stand some improvement. More shelving might help keep some of the storage off of the floor.

Wiring: All the exterior wiring seems to be in good condition. However, I did notice a shortage of wall outlets in the classroom which brings up the possibility of the use of extension cords. Caution should be used with extension

cords, they should be checked periodically to see that they are in good condition and should not be placed where they can be walked on or tripped over.

Fire Extinguishers: Sufficient number and locations are good, all units seem to be in good operating condition and were serviced in Oct. 1975.

- A. The 5 lb. dry chemical in the south hallway carries no class A protection, it is a B-C type extinguisher. As class A material is the primary risk here, I would suggest a replacement unit.
- B. 2½ lb. dry chemical fire extinguisher in kitchen is too small for this type of occupancy.
- C. My recommendation in the fire extinguisher category would be to install one new 5 lb. ABC dry chemical unit in the south hallway and to move the 5 lb. BC unit that is presently there to the kitchen where it would be acceptable.

Alarm Systems:

- A. Section 9-7361 of the Life Safety Code states that a smoke detector system is mandatory, at the present time there is none.
- B. Section 9-7362 of the Life Safety Code requires a manually operated fire alarm system with pull stations located throughout the building.

I have the understanding that if the smoke detector system is wired together and has manual test switches, this will suffice for both the detector system and the fire alarm system. As soon as I obtain more information on this subject, I will forward it on to you.

Building Construction:


- A. Section 9-7371 L.S.C. states that a furnace room in this type of occupancy shall be enclosed with construction having not less than a one hour fire resistant rating. This also includes the door. There are two furnace rooms in this building, neither one complies with this regulation.
- B. For your own information I might add that this building is classified as an unprotected wood frame building. As such, some of the requirements are:

1. No children under three years of age.

2. Maximum number of children is 50 as long as there are two remote exits from each classroom. (which this building has)
3. Maximum number of children is 100 where one of the two exits leads directly to the outside. (which this building has)

If there are any questions, please free feel to contact me at any time, my business phone number is 459-2421 and my home phone is 454-9594.

Sincerely

A handwritten signature in cursive script that reads "Don Machos". The signature is written in dark ink and is positioned above the printed name and title.

Don Machos
Certified State Fire Inspector

cc: Idaho State Dept.
 of Labor
 : Personal Files

HOUSING AUTHORITY OF THE CITY OF CALDWELL

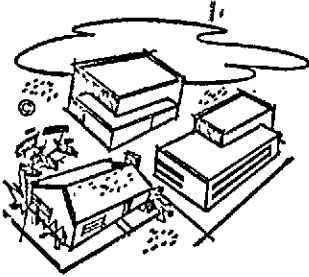
Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

TELEPHONE
450-2232

October 24, 1976



TO: Canyon County Head Start
Attention: Shirley W. Crowley, Director
906 Second Street South
Nampa, Idaho 83651

FROM: Robert L. Kerfoot, Executive Director

This statement confirms the agreement by the Caldwell Housing Authority to make available the Community Center Building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start, 906 Second Street South, Nampa, Idaho. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health and Welfare, Office of Child Development during the term specified herein, this agreement will run from November 1, 1976 for a period of twelve (12) months in duration, through October 31, 1977. It is agreed that Canyon County Head Start will be offered first rights to renew this "Use Agreement".

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month, by the 10th of each month, during the period of this agreement.

Use of the building, (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program, or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangements for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and "Use Agreement" would remain with the Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children, staff and volunteers, will be carried by Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties, with a thirty day notice.

APPROVED BY: (Representing Caldwell Housing Authority) (Date)

Orville H. Collins, Vice Chairman 10-28-1976
Robert H. Hays, Executive Director 10-29-76

ACCEPTED BY: (Representing Canyon County Head Start)

A. B. Palmer 10-28-76
Shirley H. Crowley 10-28-76

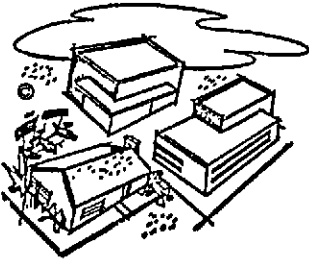
HOUSING AUTHORITY OF THE CITY OF CALDWELL

Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

TELEPHONE
459-2232



October 27, 1977

TO: Canyon County Head Start
Attention: Shirley W. Crowley, Director
906 Second Street South
Nampa, Idaho 83651

FROM: Robert L. Kerfoot, Executive Director

This statement confirms the agreement by the Caldwell Housing Authority to make available the Community Center Building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start, 906 Second Street South, Nampa, Idaho. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health and Welfare, Office of Child Development during the term specified herein, this agreement will run from November 1, 1977 for a period of twelve (12) months in duration, through ^{over} ~~October 31, 1978~~ ^{10/31/78}. It is agreed that Canyon County Head Start will be offered first rights to renew this "Use Agreement".

Canyon County Head Start will reimburse the Caldwell Housing Authority for ^{reimburse} ~~utilities~~ at the rate of \$150 per month, by the 10th of each month, during the period of this agreement.

Use of the building, (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program, or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangements for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and "Use Agreement" would remain with the Canyon County Head Start.

All remodeling, painting, custodial and upkeep expenses will be born by Head Start. Building renovations, should any be determined necessary, will be negotiated with the Caldwell Labor Camp manager, as the representative of the Caldwell Housing Authority, to establish areas of financial responsibility.

The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children, staff and volunteers, will be carried by Canyon County Head Start.



CANYON COUNTY HEAD START

ADMINISTRATIVE OFFICE
PHONE (208) 466-7859

906 2ND STREET SOUTH
NAMPA, IDAHO 83651

Page 2 of 2.

This agreement may be cancelled by mutual consent of both parties,
with a thirty day notice.

Approved By: (Representing Caldwell Housing Authority) (Date)

Orville H. Collins, Vice Chairman 10-28-77
Robert H. Hest Sec. 10-28-77

Accepted By: (Representing Canyon County Head Start)

Patricia 10-27-77
Shirley H. Crowley 10-27-77

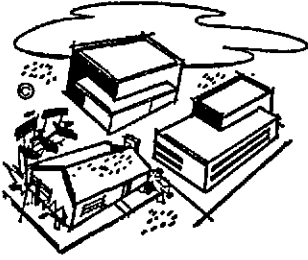
HOUSING AUTHORITY OF THE CITY OF CALDWELL

Established in 1946

P. O. Box 70

CALDWELL, IDAHO 83605

TELEPHONE
459-2232



October 24, 1976

TO: Canyon County Head Start
Attention: Shirley W. Crowley, Director
906 Second Street South
Nampa, Idaho 83651

FROM: Robert L. Kerfoot, Executive Director

This statement confirms the agreement by the Caldwell Housing Authority to make available the Community Center Building at the Caldwell Labor Camp, Caldwell, Idaho, for use as a Head Start Center, currently under granteeship of the Canyon County Board of Commissioners and operated by Canyon County Head Start, 906 Second Street South, Nampa, Idaho. Under the condition that Canyon County Head Start will continue to receive operational funding from the Department of Health and Welfare, Office of Child Development during the term specified herein, this agreement will run from November 1, 1976 for a period of twelve (12) months in duration, through October 31, 1977. It is agreed that Canyon County Head Start will be offered first rights to renew this "Use Agreement".

Canyon County Head Start will reimburse the Caldwell Housing Authority for utilities at the rate of \$150 per month, by the 10th of each month, during the period of this agreement.

Use of the building, (1) for any purpose other than those associated with normal functions of the Canyon County Head Start program, or (2) by any group other than Canyon County Head Start staff and approved participants, must meet with the approval of the Caldwell Housing Authority or their representative. This would include any arrangements for use of the building and facilities, in part or entirety, by an individual or organization, although responsibility for the facility and "Use Agreement" would remain with the Canyon County Head Start.

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The Caldwell Housing Authority will provide insurance coverage for the building only. All other necessary insurance, including liability for program participants, children, staff and volunteers, will be carried by Canyon County Head Start.

This agreement may be cancelled by mutual consent of both parties,
with a thirty day notice.

APPROVED BY: (Representing Caldwell Housing Authority) (Date)

Quincy D. Collins, Vice Chairman 10-29-1976
Robert M. Meacham, Christina Surtan 10-29-76

ACCEPTED BY: (Representing Canyon County Head Start)

B. B. B. B. B. 10-28-76
Shirley H. Crowley 10-28-76